

**YORKTON REGIONAL SAFETY COMMITTEE
2017 MEETING # 1**

DATE: Thursday, January 19, 2017

TIME: 7:00 A.M.

LOCATION: St. Mary's Cultural Center, 240 Wellington Avenue, Yorkton, SK S3N 4B3

AGENDA

1.0 Call to Order - Introductions

1.1 Adoption of Agenda

1.2 Adoption of Minutes

1.3 Business Arising from Minutes

1.4 Reports

1.4.1 Chairperson's Report

1.4.2 SCSA Update

1.5 New Business

1.5.1 Tool Box Talk

1.5.2 Accident/Incident Discussion

1.5.3 Legal Cannabis in the Workplace

1.6 Date of Next Meeting – Thursday, April 20, 2017

1.7 Adjournment

Please RSVP on or before **Monday, January 16, 2017**

I _____ / _____ Will Attend _____
(Name) (Company Name) Will Not Attend _____
of Guests Attending _____

This is a Breakfast meeting and your RSVP is required. Please phone or fax your reply. Phone: (306) 525-0175 Fax: (306) 525-1542



Yorkton Regional Safety Committee
Anonymous Incident Report Form

To help learn from each other's experiences, rather than all having to learn the hard way, we can benefit by sharing incidents such as near misses or accidents that have caused damage. By sharing the information about the incident, its causes and the corrective action that was put in place, we can elevate safety within our entire industry. If you know of an incident that you think that others would benefit from knowing about, please fill out the incident report form below. Then provide the information by:

1. Dropping it into the anonymous reporting box at the next Regional Safety Committee Meeting
2. E-mailing it back to scsainfo@scsaonline.ca (your identity or company identity will not be revealed to anyone other than the owner of that e-mail address).
3. Fax it back to 306-525-1542 (the identity of the sender will be as confidential as they wish to make it).

All submissions will be read as part of the incident discussion at the next regional safety committee meeting, without revealing the source.

Anonymous Incident Report Form

Near Miss

Property Damage

Personal Injury

What happened?

What conditions and situations contributed to the incident?

What was the immediate cause?

What were the underlying causes?

What was done, or is planned to be done to prevent similar incidents in the future?

"Making Safety Everyone's Business"

**MINUTES
REGIONAL SAFETY COMMITTEE
MEETING # 1 2017**

DATE: January 19th 2017

TIME: 7AM

LOCATION: St. Mary's Cultural Center, 240 Wellington Ave. Yorkton, SK

ATTENDANCE:

Name	Company	Name	Company
Randall Diduck	NCSO	Brett Kuzeck	SveinCo
Gary Kowal	LSC	Ben Nagy	LSC
Brian Hilderman	RH Electric	Randy Hrywkiw	RH Electric
Ryan Lenouail	LSC	Brian Legebokoff	SveinCo
Colin Hrywkiw	RH Electric	Crystal Riffel	City of Yorkton
Tim Boulton	City of Yorkton	Matt Charney	City of Yorkton

1.1 CALL TO ORDER

Brian Hilderman called the meeting to order at 7:15a.m. Self-introductions were made.

1.2 ADOPTION OF AGENDA

Motion: Moved by Crystal Riffel seconded by Matt Charney that the agenda be adopted as presented. CARRIED

1.3 ADOPTION OF MINUTES (meeting date meeting number)

Motion: Moved by Colin Hrywkiw seconded by Crystal Riffel, that the minutes be adopted as circulated. CARRIED

1.4 BUSINESS ARISING: None

1.5 REPORT

1.5.1 Chairperson's Report – Brian welcomed the RSC to the 2017 year. Brian discussed construction activity in the Yorkton area including the new Winners and Save on Foods. There has been a decline in new residential construction but

some are still being built. Brian discussed the upcoming Annual General Meeting of the SCSA Board of Directors and Mission Zero Conference coming up in June.

1.5.2 SCSA Activity Update – Laura Lodge, Advisor, presented the SCSA activity update. (Attached)

1.6 NEW BUSINESS

1.6.1 SCSA ToolBox Talk – Laura Lodge presented the Tool Box talk on Distracted Driving. (Attached)

1.6.2 Incident discussions

Members discussed recent incidents of foreign objects and dust getting into the eyes of workers. Members discussed the value and importance of having the foam lined, / and properly fitted safety glasses, and the proper donning and removal to prevent eye injuries.

Members discussed a fall in British Columbia that took place recently involving high winds while working at heights. The importance of hazard assessments and avoiding heights on windy days, engineering controls such as guardrails, PPE and Safe Job Procedures for not handling large items like sheets of plywood while windy.

NAOSH Yorkton – The City of Yorkton has graciously offered the Kinsmen arena to host the event again this year. RSC members will set a meeting date soon to discuss details. All Demos from SCSA will be made available.

1.6.3 Cannabis in the Workplace - Laura Lodge Presented on Cannabis in the Workplace. (Attached)

1.7 Date of Next Meeting

Members discussed moving the next meeting to a lunch meeting for the April meeting. Matt Charney Motioned for meeting to move to 12 p.m. on April 20, 2017

1.8 ADJOURNMENT

Motion: Moved by Ben Nagy for meeting to be adjourned at 8:00a.m.

Recording Secretary: Laura A. Lodge

