



SCSA Annual Safety Awards

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All nomination questionnaires, forms, and letters must be fully completed, signed, and submitted to Executive Assistant, Jenna Lamha, jennal@scsaonline.ca or before December 31, 2016 to be eligible for the SCSA Annual Safety Awards.



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ABOUT THE SCSA ANNUAL SAFETY AWARDS

The Saskatchewan Construction Safety Association (SCSA) acknowledges individuals, companies, and committees throughout the province of Saskatchewan, for efforts given to promote the SCSA, and for the invaluable input toward health and safety in the construction industry.

The SCSA presents two annual awards to each Regional Safety Committee in the province:

- The **Corporate Leadership in Safety Award**: *One company is awarded from each of the (8) SCSA Regional Safety Committees* – recognizing its dedication, outstanding contribution, commitment and leadership to the enhancement of health and safety in the workplace.
- The **Safety Practitioner Award**: *One individual is awarded from each of the (8) SCSA Regional Safety Committees* – recognizing their dedication, outstanding contribution, and commitment to the success of the Regional Safety Committee in their region.

The SCSA also presents an annual award to one Regional Safety Committee in the province:

- The **Regional Safety Committee Distinguished Progress Award**: *One Regional Safety Committee is awarded in the province* – recognizing its dedication and outstanding contribution to the promotion and improvement of health and safety in the construction industry.

For the Corporate Leadership in Safety and the Safety Practitioner awards, an award committee consisting of the SCSA President, two members from the SCSA Executive Committee, two members from the SCSA Board of Directors, and the SCSA Executive Assistant will evaluate the applications. The committee will use a standardized evaluation process and criteria to determine the winner.

For the Regional Safety Committee Distinguished Progress Award, an award committee consisting of the Chairperson of the Board of Directors, the SCSA President, Director of Operations, and Executive Assistant, will determine the recipient.

The SCSA will present these awards at the SCSA Annual General Meeting on February 25, 2016 in Regina (location TBD). All award recipients will also receive recognition in various SCSA online and offline publications.

All nomination questionnaires, forms, and letters must be fully completed, signed, and submitted to the SCSA via email at scsainfo@scsaonline.ca on or before **December 31, 2016** to be eligible for the SCSA Annual Safety Awards.



CORPORATE LEADERSHIP IN SAFETY AWARD

The Corporate Leadership in Safety Award recognizes an SCSA member company's dedication, outstanding contribution, commitment, and leadership, to the enhancement of health and safety in their region. One company is awarded from each of the (8) SCSA Regional Safety Committees, including:

- Prince Albert
- Saskatoon
- Lloydminster
- Regina
- Moose Jaw
- Estevan
- Yorkton
- Swift Current

ELIGIBILITY:

Must be an SCSA member company that is either a resident of the region, has a local office in the region, or running a project in the region, within the calendar year.

CRITERIA:

- Involved with local Regional Safety Committee.
- Provides assistance in identifying health and safety concerns to their local Regional Safety Committee and the SCSA.
- Involved in health and safety initiatives within their local Regional Safety Committee and/or community.
- Enforces safety standards within the company by creating and maintaining a safety program.
- Involved with SCSA through participation in the COR™ program (registered or taking courses towards will be considered).
- Provide health and safety training to employees. Consideration will be given to all SCSA programs as well as other in house or out sourced programs.
- Promotes health and safety at the worksite through use of SCSA materials or other relevant promotional initiatives.
- Uses SCSA materials and resources to enhance company safety meetings – i.e. toolbox talks.

PROCESS:

The company can be nominated by committee members, clients, labour organizations or industry associations. A company may also nominate itself. The nominator identifies which committee the nomination is for.

- A questionnaire revolving around the criteria is completed by the nominating body. The questionnaire is signed jointly by the company and nominator. An e-mail from the company being nominated confirming that they are aware of being nominated would be sufficient as well, if unable to acquire a signature.
- The SCSA Awards Committee reviews submissions and selects a winner for each committee. All awards do not have to be presented (i.e. no nomination from a committee).



CORPORATE LEADERSHIP IN SAFETY AWARD (NOMINATION QUESTIONNAIRE)

NOMINATED INDIVIDUAL _____
 COMMITTEE _____
 NOMINATOR _____
 ADDRESS _____
 CONTACT NAME _____ TELEPHONE _____

This section is to be completed by the nominator company. Additional information can be attached.

1. What do you admire most about this company? Describe the basis that you nominate this company. (Safety, leadership, performance, industry impact, communication system etc.)

2. Describe the relationship (business, association etc.) between the nominated company and your organization.

3. Does the nominated company participate in and attend the Regional Safety Committee meetings? If so, how often does a representative from the nominated company attend?

4. Does the nominated company provide assistance in identifying health and safety concerns to their local Regional Safety Committee and/or the SCSA? If so, please provide examples.



5. Describe initiatives the nominated company participates in through the **Regional Safety Committee**.

6. Describe initiatives used by the nominated company to promote health and safety awareness within their **company**.

7. List the nominated company's health and safety training program and delivery method.

TRAINING PROGRAM

DELIVERY METHOD

8. Identify the key elements of the nominated companies' health and safety management program. Do they use any SCSA materials and resources to enhance their safety meetings?

Name of Nominator (print)

Signature

Date

Name of Nominee (print)

Signature

Date



SAFETY PRACTITIONER AWARD

This Safety Practitioner Award recognizes an individual's dedication, outstanding contribution, and commitment to the success of the Regional Safety Committee in their region. One individual is awarded from each of the (8) SCSA Regional Safety Committees, including:

- Prince Albert
- Saskatoon
- Lloydminster
- Regina
- Moose Jaw
- Estevan
- Yorkton
- Swift Current

ELIGIBILITY:

Must be a Regional Safety Committee member employed by an SCSA member company.

CRITERIA:

- Regular attendance at scheduled Regional Safety Committee meetings.
- Bring new members to the Regional Safety committee meetings.
- Identifies new concerns or new ideas to the SCSA or Regional Safety Committee.
- Involvement in Regional Safety Committees, industry initiatives (i.e. sub-committees, etc.), and/or other safety events/initiatives.
- Training in SCSA courses or other safety training programs.

PROCESS:

- Committee members, clients, labour organizations or industry associations can nominate the individual.
- Nominator(s) completes the award application. The questionnaire is signed jointly by the individual being nominated and the nominator. An e-mail from the individual being nominated confirming that they are aware of being nominated would be sufficient as well.
- The SCSA Awards Committee reviews submissions and selects a winner for each committee. All awards do not have to be presented (i.e. no nomination from a committee).



SAFETY PRACTITIONER AWARD (NOMINATION QUESTIONNAIRE)

NOMINATED INDIVIDUAL _____
 COMMITTEE _____
 NOMINATOR _____
 ADDRESS _____
 CONTACT NAME _____ TELEPHONE _____

This section is to be completed by the nominator company. Additional information can be attached.

1. What is it that you admire about this individual? Describe the basis that you nominate this individual (safety, leadership, performance, industry impact, communication ability, etc.)?

2. Describe the relationship (business, association, etc.) between the nominated individual and your organization.

3. What does the nominated individual do in the way of safety for their company?

4. Does the nominated individual attend Regional Safety Committee Meetings regularly?

Yes Dates of Meetings Attended: _____

No _____

5. Has this individual brought new members to the meetings?
If so, list company names and meeting dates.



6. Has the nominated individual submitted any concerns, suggestions, or ideas to the Regional Safety Committee and/or the SCSA? If so, please provide examples.

7. List any Regional Safety Committee, industry initiatives, and/or other safety events the nominated individual has been involved with (i.e. sub-committees, etc.).

8. List the nominated individuals training in health and safety programs of which you are aware of.

 Name of Nominator (print)

 Signature

 Date

 Name of Nominee (print)

 Signature

 Date



REGIONAL SAFETY COMMITTEE DISTINGUISHED PROGRESS AWARD

This Regional Safety Committee Distinguished Progress Award is awarded to one Regional Safety Committee in the province that has demonstrated outstanding progress and has strived to fulfill the purpose and functions of a safety committee.

ELIGIBILITY:

Must be an SCSA Regional Safety Committee.

CRITERIA:

- Quarterly committee meetings (minimum)
- Committee member attendance (regularity and percentage of members)
- Promoting SCSA training programs and educational activities
- Program marketing such as:
 - Certificate of Recognition (COR™)
 - Construction Safety Officer (CSO)
 - Safety Construction Orientation Training (SCOT™)
 - Small Employer Certificate of Recognition (SECOR)
- Sub-committee meetings
- Identifying and resolving, health and safety needs and concerns for the region.
- Liaison with various interested groups, such as Sask. Labour, WCB, etc.
- Schedules various guest speakers and resources related to those in this industry.
- Committee identifies and resolves health and safety concerns for the region.
- Committee is actively engaged in their region or community through other safety related events and/or initiatives (i.e. NAOSH).

PROCESS:

The Regional Safety Committee is **nominated by itself through a letter from the committee** to the SCSA.

- Nomination form is to be filled out and submitted with the Regional Safety Committee's letter. The letter is to outline the criteria the committee has met and documentation to support this must be attached.
- The Chairperson of the Board of Directors, SCSA President, Director of Operations, and Executive Assistant, will determine the recipient.
- The committee may also include any other activities that the Regional Committee has taken part in that might influence the decision. One point will be awarded for each criteria item attained.



REGIONAL SAFETY COMMITTEE DISTINGUISHED PROGRESS AWARD (NOMINATION FORM)

NOMINATED REGIONAL SAFETY COMMITTEE: _____

CONTACT NAME: _____

TELEPHONE #: _____ E-MAIL: _____

ADDRESS: _____

Chairperson's Name (print)

Chairperson's Signature

Date

