



SCSA Annual Safety Awards

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All nomination questionnaires, forms, and letters must be fully completed, signed, and submitted to SCSA Executive Assistant, via email at eadmin@scsaonline.ca on or before December 31st to be eligible for the SCSA Annual Safety Awards.



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ABOUT THE SCSA ANNUAL SAFETY AWARDS

The Saskatchewan Construction Safety Association (SCSA) acknowledges individuals, companies, and committees throughout the province of Saskatchewan, for efforts given to promote the SCSA, and for the invaluable input toward health and safety in the construction industry.

The SCSA presents two annual awards for each Regional Safety Committee in the province:

- The **Corporate Leadership in Safety Award** is given *to one company* – recognizing its dedication, outstanding contribution, commitment and leadership to the enhancement of health and safety in the workplace.
- The **Safety Practitioner Award** is given *to one individual* – recognizing their dedication, outstanding contribution, and commitment to the success of the Regional Safety Committee in their region.

The SCSA also presents one annual award to a Regional Safety Committee in the province:

- The **Regional Safety Committee Distinguished Progress Award** is given *to one Regional Safety Committee* – recognizing their dedication and outstanding contribution to the promotion and improvement of health and safety in the construction industry.

The SCSA will present these three awards (Corporate Leadership in Safety, Safety Practitioner, and Regional Safety Committee Distinguished Progress) at the SCSA Annual General Meeting.

For the Corporate Leadership in Safety Award and the Safety Practitioner Award, an award committee consisting of the SCSA President, two members from the SCSA Executive Committee, two members from the SCSA Board of Directors, and the SCSA Executive Assistant will evaluate the applications. The committee will use a standardized evaluation process and criteria to determine the winner.

For the Regional Safety Committee Distinguished Progress Award, an award committee consisting of the Chairperson of the Board of Directors, the SCSA President, Director of Operations, and Executive Assistant, will determine the recipient.

All award recipients are acknowledged at the SCSA Annual General Meeting in and in various SCSA online and offline publications.

All nomination questionnaires, forms, and letters must be fully completed, signed, and submitted to SCSA Executive Assistant, eadmin@scsaonline.ca on or before December 31st to be eligible for the SCSA Annual Safety Awards.



CORPORATE LEADERSHIP IN SAFETY AWARD

This award is given to a member company recognizing its dedication, outstanding contribution, commitment, and leadership, to the enhancement of health and safety in their region. One award is given for each of the Regional Safety Committees, including:

- Prince Albert
- Saskatoon
- Lloydminster
- Regina
- Moose Jaw
- Estevan
- Yorkton
- Swift Current

ELIGIBILITY:

SCSA Member Company (company must be a resident of the region or have a local office or project in the calendar year).

CRITERIA:

- Involved with local Regional Safety Committee.
- Provides assistance in identifying health and safety concerns to their local Regional Safety Committee and the SCSA.
- Involved in health and safety initiatives within their local Regional Safety Committee and/or community.
- Enforces safety standards within the company by creating and maintaining a safety program.
- Involved with SCSA through participation in the COR™ program (registered or taking courses towards will be considered).
- Provide health and safety training to employees. Consideration will be given to all SCSA programs as well as other in house or out sourced programs.
- Promotes health and safety at the worksite through use of SCSA materials or other relevant promotional initiatives.
- Uses SCSA materials and resources to enhance company safety meetings – i.e. toolbox talks.

PROCESS:

The company can be nominated by committee members, clients, labour organizations or industry associations. A company may also nominate itself. The nominator identifies which committee the nomination is for.

- A questionnaire revolving around the criteria is completed by the nominating body. The questionnaire is signed jointly by the company and nominator. An e-mail from the company being nominated confirming that they are aware of being nominated would be sufficient as well, if unable to acquire a signature.
- The SCSA Awards Committee reviews submissions and selects a winner for each committee. All awards do not have to be presented (i.e. no nomination from a committee).



CORPORATE LEADERSHIP IN SAFETY AWARD (NOMINATION QUESTIONNAIRE)

NOMINATED INDIVIDUAL _____
COMMITTEE _____
NOMINATOR _____
ADDRESS _____
CONTACT NAME _____ TELEPHONE _____

This section is to be completed by the nominator company. Additional information can be attached.

1. What do you admire most about this company? Describe the basis that you nominate this company. (Safety, leadership, performance, industry impact, communication system etc.)

2. Describe the relationship (business, association etc.) between the nominated company and your organization.

3. Does the nominated company participate in and attend the Regional Safety Committee meetings? If so, how often does a representative from the nominated company attend?

4. Does the nominated company provide assistance in identifying health and safety concerns to their local Regional Safety Committee and/or the SCSA? If so, please provide examples.



5. Describe initiatives the nominated company participates in through the **Regional Safety Committee**.

6. Describe initiatives used by the nominated company to promote health and safety awareness within their **company**.

7. List the nominated company's health and safety training program and delivery method.

TRAINING PROGRAM

DELIVERY METHOD

TRAINING PROGRAM	DELIVERY METHOD

8. Identify the key elements of the nominated companies' health and safety management program. Do they use any SCSA materials and resources to enhance their safety meetings?

Name of Nominator (print)

Signature

Date

Name of Nominee (print)

Signature

Date



SAFETY PRACTITIONER AWARD

This award is given in recognition of an individual's dedication, outstanding contribution, and commitment to the success of the Regional Safety Committee in their region.

The award is given for each Regional Safety Committee, this includes:

- Prince Albert
- Saskatoon
- Lloydminster
- Regina
- Moose Jaw
- Estevan
- Yorkton
- Swift Current

ELIGIBILITY:

Regional Safety Committee members employed by a member company.

CRITERIA:

- Regular attendance at scheduled Regional Safety Committee meetings.
- Bring new members to the Regional Safety committee meetings.
- Identifies new concerns or new ideas to the SCSA or Regional Safety Committee.
- Involvement in Regional Safety Committees, industry initiatives (i.e. sub-committees, etc.), and/or other safety events/initiatives.
- Training in SCSA courses or other safety training programs.

PROCESS:

- Committee members, clients, labour organizations or industry associations can nominate the individual.
- Nominator(s) completes the award application. The questionnaire is signed jointly by the individual being nominated and the nominator. An e-mail from the individual being nominated confirming that they are aware of being nominated would be sufficient as well.
- The SCSA Awards Committee reviews submissions and selects a winner for each committee. All awards do not have to be presented (i.e. no nomination from a committee).



SAFETY PRACTITIONER AWARD (NOMINATION QUESTIONNAIRE)

NOMINATED INDIVIDUAL _____
COMMITTEE _____
NOMINATOR _____
ADDRESS _____
CONTACT NAME _____ TELEPHONE _____

This section is to be completed by the nominator company. Additional information can be attached.

1. What is it that you admire about this individual? Describe the basis that you nominate this individual (safety, leadership, performance, industry impact, communication ability, etc.)?

2. Describe the relationship (business, association, etc.) between the nominated individual and your organization.

3. What does the nominated individual do in the way of safety for their company?

4. Does the nominated individual attend Regional Safety Committee Meetings regularly?

Yes Dates of Meetings Attended: _____
No _____

5. Has this individual brought new members to the meetings?
If so, list company names and meeting dates.



6. Has the nominated individual submitted any concerns, suggestions, or ideas to the Regional Safety Committee and/or the SCSA? If so, please provide examples.

7. List any Regional Safety Committee, industry initiatives, and/or other safety events the nominated individual has been involved with (i.e. sub-committees, etc.).

8. List the nominated individuals training in health and safety programs of which you are aware of.

Name of Nominator (print)

Signature

Date

Name of Nominee (print)

Signature

Date



REGIONAL SAFETY COMMITTEE DISTINGUISHED PROGRESS AWARD

This award will be given to the Regional Safety Committee that has demonstrated outstanding progress and has strived to fulfill the purpose and functions of a safety committee.

ELIGIBILITY:

Regional Safety Committees

CRITERIA:

- Quarterly committee meetings (minimum)
- Committee member attendance (regularity and percentage of members)
- Promoting SCSA training programs and educational activities
- Program marketing such as:
 - Certificate of Recognition (COR™)
 - Construction Safety Officer (CSO)
 - Safety Construction Orientation Training (SCOT™)
 - Small Employer Certificate of Recognition (SECOR)
- Sub-committee meetings
- Identifying and resolving, health and safety needs and concerns for the region.
- Liaison with various interested groups, such as Sask. Labour, WCB, etc.
- Schedules various guest speakers and resources related to those in this industry.
- Committee identifies and resolves health and safety concerns for the region.
- Committee is actively engaged in their region or community through other safety related events and/or initiatives (i.e. NAOSH).

PROCESS:

The Regional Safety Committee is **nominated by itself through a letter from the committee** to the SCSA.

- Nomination form is to be filled out and submitted with the Regional Safety Committee's letter. The letter is to outline the criteria the committee has met and documentation to support this must be attached.
- The Chairperson of the Board of Directors, SCSA President, Director of Operations, and Executive Assistant, will determine the recipient.
- The committee may also include any other activities that the Regional Committee has taken part in that might influence the decision. One point will be awarded for each criteria item attained.



**REGIONAL SAFETY COMMITTEE DISTINGUISHED PROGRESS AWARD
(NOMINATION FORM)**

NOMINATED REGIONAL SAFETY COMMITTEE: _____

CONTACT NAME: _____

TELEPHONE #: _____ E-MAIL: _____

ADDRESS: _____

Chairperson's Name (print)

Chairperson's Signature

Date

