



Safety Advisor

No. of Positions: 2

Location: Regina, SK

Duration: Full-time, Permanent

The Saskatchewan Construction Safety Association (SCSA) is an industry-funded, membership-based, non-profit organization that provides cost-effective, accessible safety training and advice to employers and employees in the construction industry throughout the province to reduce the human and financial losses associated with injuries. Registered March 20, 1995 the SCSA is, and has been since inception, committed to injury prevention. Serving almost 10,000 member companies, with business offices in both Regina and Saskatoon, the major business units of the association are Administration Services, Advisory Services, Business Development, Corporate Services, Program Services and Training. The mission of the SCSA is constructing safety leadership in Saskatchewan and the vision is to create the safest construction environment in Canada. For more information visit, www.scsaonline.ca

SUMMARY

This position is responsible for promoting safety education and marketing of programs and services; for providing professional, quality safety related customer service and advice to the membership and other identified customers.

There are two positions open for this role, all located in Regina, and will be reporting to the Safety Advisor Manager. The incumbent will be expected to travel throughout Saskatchewan conducting site visits, presenting and educating on the importance of safety on a construction site and building relationships within the construction industry. **This is a great fit for someone who is passionate about safety, customer focused, has strong communication and interpersonal skills.**

DUTIES AND RESPONSIBILITIES

- Provide effective marketing and delivery of programs and services to the membership including promoting safety education, site visits and inspections, toolbox talks, hazard assessments, best practices/procedures, orientations, and safety demonstrations.
- Provide quality service and advice to assigned Regional Safety Committees and members.
- Conduct safety and pre-audit inspections in conjunction with the Certificate of Recognition (COR) and Small Employer Certificate of Recognition (SECOR) programs when requested.
- Provide accurate and efficient delivery of safety training courses and presentations when requested including regional training.
- Assist members with the development of an effective health and safety program including health and safety manual development.
- Assist in evaluating course proficiencies and audits and reviewing safety training course material and programs when requested.
- Provide leadership on special group activities; attend meetings, functions, and special events.
- Perform other duties as assigned.

SUMMARY OF QUALIFICATIONS

Education and Experience:

- Grade 12 and/or related industry training of a minimum 100 hours (industry trade apprenticeship) and/or journeyman status
- National Construction Safety Officer (NCSO) designation or a related certificate in Occupational Health and Safety is a definite asset
- 3 plus years of field occupational health and safety experience (two years of which in the construction industry) or a suitable combination of education, training and experience
- Working on a construction site in a direct or similar capacity
- Knowledge of Occupational Health and Safety legislation and Workers' Compensation Board policy
- This position requires travel; a valid driver's license is required

Skills and Abilities:

- Confident, customer service skills, interpersonal, and conflict resolution skills.
- Strong communications skills, both verbal and written, along with the ability to public speak.
- Ability to work in an objective and bias free manner, while ensuring sound judgment, honesty and integrity at all times.
- Excellent planning and organizational skills including the ability to prioritize and effectively manage time.
- Ability to work well independently, within a team environment.
- Computer literacy, including effective working skills of MS Word, Excel, PowerPoint and Email.

APPLICATION

This position posting will remain open until filled. To apply, please submit your resume to

humanresources@scsaonline.ca

For all position inquires please contact Heidi Tiller at 306-525-0175 ext 264 or

humanresources@scsaonline.ca