



2606 Koyl Avenue
Saskatoon, Saskatchewan S7L 5X9
Phone: (306) 652-0907 / 1-800-817-2079 - Fax: (306) 652-0923

**MINUTES
PRINCE ALBERT REGIONAL SAFETY COMMITTEE
MEETING # 2 2016**

DATE: April 14, 2016
TIME: 12:00 Noon
LOCATION: Prince Albert Inn, 3680 2nd Avenue West

ATTENDANCE:

| | | | |
|----------------|-----------------------|-----------------|--------------------|
| Jeff Cochrane | Asiil Enterprises | Todd Becker | Broda Construction |
| Merv Kozon | Broda Construction | Jeremy Peake | Broda Construction |
| Gord Hood | City of Prince Albert | Corey Johnson | Flyer Electric |
| Karen Steinke | KPS Medic Ltd. | Gerald Sigrist | Miller Contracting |
| Keith Bird | RNF Ventures | Darcy Mychan | Saskpoly Tech |
| Shaun Cripps | S & K Mechanical | Tim Cooper | Thorpe Roofing |
| Jonathan Young | Thorpe Roofing | Blake Schneider | SCSA |
| Mike Moore | SCSA | | |

2.0 CALL TO ORDER

Jeff Cochrane called the meeting to order at 12:12 p.m.

2.1 APPROVAL OF AGENDA

Motion: Moved by Jonathan Young, seconded by Keith Bird that the agenda be adopted as presented. CARRIED

2.2 APPROVAL OF PREVIOUS MINUTES

Motion: Moved by Gerald Sigrist, seconded by Corey Johnson that the January 14, 2016, meeting minutes be adopted as circulated. CARRIED

2.3 BUSINESS ARISING FROM THE MINUTES

There was no new business arising from the previous minutes.

2.4 REPORTS

2.4.1 Chairperson's Report

See Attachment A

2.4.2 SCSA Update

Mike Moore gave the SCSA update, and mentioned upcoming training course dates in Prince Albert. See Attachment B

Motion: Moved by Keith Bird, seconded by Jeff Cochrane that the reports be adopted as presented. CARRIED

2.5 NEW BUSINESS

2.5.1 2016 NAOSH Event

Prince Albert Regional Safety Committee Annual NAOSH BBQ event is Thursday May 5, 2016. Presale tickets are now for sale. If you would like to purchase tickets please contact Karyn Steinke, contact information is on the attached flyer. You can also contact Keith Bird at 306-960-8933.
See Attachment C

2.5.2 Homeowners paperwork when hiring a contractor

Discussion was held about homeowner paper work on hiring contractors.
See Attachment D

2.5.3 Can Sask Job Grant presentation – Brent Zlukosky

Brent Zlukosky Client Services Consultant, Government of Saskatchewan gave a presentation on the Can Sask Job Grant. The following questions were asked that he could not provide definite answers to were:

- 1.) Why do we need the SIN number on the Trainee forms?
- 2.) Can those employed outside of Saskatchewan with a Saskatchewan company be eligible for the job grant?
- 3.) If some safety tickets (ex. Standard First Aid/CPR) have expired, can this be considered new training and be eligible for Can Sask Job Grant.

Brent has replied to these questions and the answers are as follows:

1. We need SIN number to get credit from the Feds when we do our cost claim and for follow up to determine the effectiveness of the program. You can reassure trainees that their information is protected by privacy laws.
2. They do not have to be Saskatchewan residents but the job does have to be located in Saskatchewan. An employer could choose someone who currently resides in Ontario to

train if they were going to be subsequently employed in the province. If the employer has work that takes individuals to other locations on a project basis, they can also train for these positions as long as the employee is based in Saskatchewan and thus has a "Saskatchewan Job".

3. If the training is a requirement to perform in the position and has traditionally been paid for by the employee or employer it would not be considered incremental therefore would not be eligible for the job grant.

2.5.4 Discussion Items

Discussion was held in regards to upcoming events; see the Prince Albert Construction Safety Association web site for upcoming events.

2.6 DATE OF NEXT MEETING

Next meeting date is August 18, 2016 at 12:00 p.m.

2.7 ADJOURNMENT

Motion: Moved by Keith Bird that the meeting be adjourned at 1:10 p.m.

Recording Secretary: Mike Moore

April 14, 2016

Prince Albert Regional Safety Committee Chairperson's Report

With the spring thaw and into hopefully a busy summer of construction, safety should be at the forefront of all work being done. Keeping certain pertinent safety topics fresh in the minds of workers will help keep everyone stay safe while performing their tasks. This is the season of getting as much work done in the ground before the much too short summer season comes to an end once again. Speaking of ground disturbance, there was a good safety breakfast put on yesterday by the Saskatchewan Common Ground Alliance and their motto is Call before you dig, look up and live. Reminding workers to get line locates before work begins on digging, drilling or trenching is very important in preventing injury, property damage, or death.

Another event coming up soon is our Prince Albert NAOSH event, taking place on May 5th at the Art Hauser Center. We will get into more detail on this event later in the new business portion of the meeting where Keith and Karen can elaborate. We hope you all attend and let as many people know as you can to make this event a success. There are only 4 of these Regional Safety Committee Meetings in a year so we hope to continue to gain and share as much information as we can in the short time we have.

Let's have another busy, productive, and safe spring and summer and I'll leave you with this quote...

"Prepare and prevent, don't repair and repent" – Unkown Author

Jeff Cochrane

Worker Representative

Prince Albert Regional Safety Committee

SCSA Update

SAFETY AWARDS & SERVICE RECOGNITION

Every year, the Saskatchewan Construction Safety Association (SCSA) is proud to honour individuals, companies, and committees, for their commitment to promoting effective health and safety management systems in the residential and commercial building construction industry in Saskatchewan. The following SCSA Safety Awards and Recognition of Service were presented for the 2015 year:

SCSA Safety Awards

Corporate Leadership in Safety Awards

Graham Construction & Engineering Inc. – Regina Region
RH Electric Ltd. – Yorkton Region

Safety Practitioner Awards

Brian Hilderman – RH Electric Ltd. – Yorkton Region
Helen Fornwald – City of Estevan – Estevan Region

RSC Distinguished Progress Award

Regina Regional Safety Committee

SCSA Board of Directors Recognition of Service

Chairperson (2014-2016)

Errol Fisher

3 to 5 Years of Service

Nancy Chadwick
Mike Murray
Bryce Chelsberg
Chad Kulbatski
Corey Fransishyn

Over 5 Years of Service

Doug Kitsch
Allen Mullen

NAOSH EVENTS

NAOSH
MAY 1-7 | 2016
week



The year's National Association of Occupational Safety and Health (NAOSH) theme is "Make Safety a Habit." NAOSH week will run from May 1-7. Check out the following NAOSH and other safety-related events open to the public the first week in May:

Try A Trade Career Expo (May 4)

Where: Lloydminster Exhibition Grounds, Alberta Building
Address: 5521 49th Avenue, Lloydminster, AB
Time: 9:00am—2:30pm
Contact: LCA, lloydca@telusplane.net

Prince Albert RSC NAOSH BBQ Lunch (May 5) **Where:** Art

Hauser Centre Lobby
Address: 690 22 St E, Prince Albert, SK
Time: 11:30am—1:00pm
Contact: Mike Moore, mikem@scsaonline.ca

Saskatoon RSC NAOSH BBQ Lunch (May 6)

Where: CNH Training Centre
Address: 230 Marquis Drive W, Saskatoon, SK
Time: 11:00am—1pm
Contact: Jason Clapper, jasonc@scsaonline.ca

Lloydminster RSC NAOSH BBQ (May 6)

Where: Lloydminster Construction Assoc. parking lot
Address: 4419 52 Ave, Lloydminster, AB
Time: 11:00am—2pm
Contact: Kerry Greening, kerryg@scsaonline.ca

Visit www.scsaonline.ca/events for all upcoming events



Visit the **SCSA Online** YouTube channel to view a full recording of the 2016 SCSA AGM, including the presentation of the Safety Awards, Recognition of Service, and 2016 appointments to the Board. To see photos of the winners and to find out how to submit a nomination for the 2016 year, visit www.scsaonline.ca/safety-awards

2016 Regional Safety Committee Meetings

| North Battleford | Lloydminster (Lakeland) | Estevan | Swift Current | Moose Jaw | Regina | Yorkton | Saskatoon | Prince Albert |
|------------------|-------------------------|---------|---------------|-----------|--------|---------|-----------|---------------|
| Mar 1 | Mar 8 | Apr 12 | Apr 13 | Apr 15 | Apr 14 | Apr 21 | Apr 21 | Apr 14 |
| May 3 | May 10 | | | | | | | |
| Sep 6 | Sep 13 | Aug 23 | Aug 24 | Aug 19 | Aug 18 | Aug 25 | Aug 25 | Aug 18 |
| Nov 1 | Nov 8 | Nov 15 | Nov 16 | Nov 19 | Nov 17 | Nov 24 | Nov 24 | Nov 17 |





SCSA is an industry-funded organization providing cost effective, accessible safety training and advice to the construction industry in the province. Our membership consists of any construction company that pays premiums to the Saskatchewan Workers' Compensation Board under the "B" construction rate codes.

Prince Albert Regional Training (June & July 2016)

| Date | Class |
|--|---------------------------------------|
| ❖ June 2 nd | Confined Space Respiratory Protection |
| ❖ July 12 th & 13 th | Leadership for Safety Excellence |
| ❖ July 27 th | Fall Protection Awareness Training |

****A minimum of 8 participants is required for each class to be held. For classes not meeting the minimum of 8 participants, notifications will be sent out and a full refund will be issued.**

Registrations are accepted by phone or online: www.scsaonline.ca



Head Office | 498 Henderson Drive | Regina, SK S4N 6E3 | Tel: 306.525.0175 | Fax: 306.525.1542 | 1.800.817.2079
Saskatoon | 2606 Koyle Ave. | Saskatoon, SK S7L 5X9 | Tel: 306.652.0907 | Fax: 306.652.0923 | 1.800.817.2079





NORTH AMERICAN OCCUPATIONAL SAFETY AND HEALTH WEEK

***The Prince Albert Regional Safety Committee and the
Saskatchewan Construction Safety Association
invite you to attend the***

2016 Prince Albert NAOSH BBQ

When: Thursday, May 5, 2016

Time: 11:30 am - 1:00 pm

Where: Art Hauser Centre

Address: 690 22 St E, Prince Albert, SK

***Join us for lots of exciting safety
demonstrations, prizes, and a \$5 BBQ Lunch!
Proceeds go to Threads of Life!***



***For more information, please contact Karyn Steinke: (306) 961-8231
kpsmedic@sasktel.net***

www.scsaonline.ca





High injury rate = higher cost for consumers

Companies that take shortcuts with safety may also take shortcuts with the construction and renovations of homes. If companies have a high injury rate, the cost to build or renovate goes up. So ultimately, the consumer ends up paying more!

The bottom line . . .

Consumers of new home construction or renovations can help us bring down injury rates and assist us in achieving our goal of *Mission: Zero* by asking these questions of their contractors.

A basic checklist to consider when hiring contractors:

- Is the company registered with the Workers' Compensation Board?
- Do they have a safety program? Are they COR™ certified?
- What will they do in case of emergencies?
- Are they working at heights where a worker may fall? If so, do they have a fall protection plan?
- What types of hazardous materials are being used? i.e. allergens, irritants, chemicals
- Does the company provide supervision of workers on site?
- Are supervisors and workers trained?
- What equipment will they be using? Can it be a hazard?
- How will they control hazards?
- Are there kids, pets, or other items to consider?
- How will they secure the site after hours?

Consumers benefit from builders that use strong safety management systems to prevent losing skilled tradespeople on your worksite...you can have greater confidence that your project will be *on time, on budget, with better quality*. Now *that's* achieving **Mission: Zero!**



Independent Contractor Professional Services Agreement

Contractor Name:

Site Supervisor Name:

Address:

Site Supervisor Telephone Number:

Site Supervisor Cellphone Number:

WCB Registration Number:

GST / HST Number:

Has the contractor provided a copy of their WCB Letter of Good Standing? Yes No

Has the contractor provided Proof of Insurance? (Policy Information and Effective Dates?) Yes No

Please ensure all questions below are answered.

1. Do you have a Safety Program?

Yes No

2. Are you COR™ (Certificate of Recognition) certified? Yes No

3. If you are working at heights where someone may fall, do you have a fall protection plan?

Yes No

4. Do you provide supervision for workers?

Yes No

5. What will you do in case of an emergency?

6. How will you control hazards?

Contractor Name: _____

Homeowner Name: _____

Signature: _____

Signature: _____

Date: _____

Date: _____

