



2606 Koyl Avenue
Saskatoon, Saskatchewan S7L 5X9
Phone: (306) 652-0907 / 1-800-817-2079 - Fax: (306) 652-0923

**MINUTES
PRINCE ALBERT REGIONAL SAFETY COMMITTEE
MEETING # 1 2016**

DATE: January 14, 2016
TIME: 12:00 Noon
LOCATION: Prince Albert Inn, 3680 2nd Avenue West

ATTENDANCE:

Clayton Clark	Asiil Enterprises	Jeff Cochrane	Asiil Enterprises
Ryan Holtslag	Bryan Construction	Bryce Lautner	Bryan Construction
Gord Hood	City of Prince Albert	Nancy Best	Flyer Electric
Tony Flamminio	FCWS	Joe Yungwirth	Miller Contracting
Dan Yungwirth	Miller Contracting	Keith Bird	RNF Ventures
Tim Cooper	Thorpe Roofing	Gord Moker	Safe Saskatchewan
Mike Moore	SCSA		

1.0 CALL TO ORDER

Clayton Clark called the meeting to order at 12:17 p.m.

1.1 APPROVAL OF AGENDA

Motion: Moved by Jeff Cochrane, seconded by Joe Yungwirth that the agenda be adopted as presented. CARRIED

1.2 APPROVAL OF PREVIOUS MINUTES

Motion: Moved by Keith Bird, seconded by Dan Yungwirth that the November 19, 2015, meeting minutes be adopted as circulated. CARRIED

1.3 BUSINESS ARISING FROM THE MINUTES

An application has been submitted for the Regional Safety Committee Safety Award.

1.4 REPORTS

1.4.1 Chairperson's Report

Clayton Clark presented his report. See Attachment A.

1.4.2 SCSA Update

Mike Moore gave an SCSA Update. See Attachment B

Mike Moore provided a list of Training Courses for Prince Albert for the period of January – April 2016. See Attachment C

Motion: Moved by Keith Bird, seconded by Nancy Best that the reports be adopted as presented. CARRIED

1.5 NEW BUSINESS

1.5.1 Presentation –Chief Executive Officer of Safe Saskatchewan

Gord Moker from Safe Saskatchewan gave a presentation on Mission Zero. We encourage the business community in Prince Albert to participate in the May 4th Saskatchewan Health and Safety Leadership Charter signing event that will be held in Prince Albert. For more information call Gord at 306 352-3810 or visit www.safesask.com

1.5.2 2016 Regional Safety Committee Initiatives

Discussion was had on the importance of having good representation of the construction industry in the region attending our Regional Safety Committees. Let's bring out our peers in industry to participate in these meetings.

1.5.3 Open Discussion

Our 2016 NAOSH committee was established. The event will be held on May 5th of NAOSH week and our first planning meeting will be February 3, 2016 at KPS Medic. Members are Keith Bird, Karyn Steinke, Jeff Cochrane, Gord Hood and Mike Moore.

Ideas for presentations at future meetings were discussed:

- WCB presentation on rates; surplus or rebate, and how does it affect our bottom line.
- Medical marijuana and other medications in the workplace
- Saskatchewan Job Grant

1.6 DATE OF NEXT MEETING

Next meeting date is April 14, 2016 at 12:00 p.m.

1.7 ADJOURNMENT

Motion: Moved by Dan Yungwirth that the meeting be adjourned at 1:17 p.m.

Recording Secretary: Mike Moore

January 14, 2016

Prince Albert Regional Safety Committee Chairperson's Report

With New Year ahead of us and a lot of recent changes to our Regional Safety Committee, I would like to welcome everyone to my first meeting as Chairperson and my second regional safety meeting I have ever attended.

I will do my best as chairperson to continue what Keith Bird and previous committees in the past have done to keep building and raising awareness for the need for safety throughout our community. Every jobsite in and around Prince Albert should be safe for people to work on but with the numerous workplace accidents and deaths we have heard about in the news throughout 2015 this just isn't the case. The more people we get to these meetings, the more information and knowledge we can share to continue to work safe and prevent accidents. We can continue to raise awareness as well through other events such as the NAOSH event, which, from what I hear was great success this past year.

As an Employer I would also like to make everyone aware of the Canada-Saskatchewan Training Grants that we should take full advantage of when training our workers in safety. In order to receive these grants, the training has to be a minimum of 24 hours, so I have talked with the Job Grant people about combining three 8 hour training courses and they said as long as it's done within a 52 week period that it will be allowed. So within the course of a year you can claim any training for an employee (safety or otherwise) up to \$10,000 which not only benefits us but may also help in getting greater attendance to SCSA courses in Prince Albert. I have copies of the Eligibility Checklists for everyone to look through.

I would like to thank everyone for allowing me to serve as chairperson of our regional safety committee and to work with me on helping it grow and improve throughout 2016. To stay with the tradition of sharing a quote at the end of the report I will leave you with this by the great Winston Churchill.

"To improve is to change; to be perfect is to change often" --- Winston Churchill

Clayton Clark

Chairperson

Prince Albert Regional Safety Committee

Canada-Saskatchewan Job Grant Eligibility Checklist

Interested employers can use this self-assessment tool to determine eligibility.

For full program details please review the [Canada-Saskatchewan Job Grant Fact Sheets](#).

- Employers are registered in Saskatchewan or a business operating in Saskatchewan.
- Employers confirm that the trainee will be employed upon completion of training and the job is located in Saskatchewan.
- The trainees chosen are Canadians or permanent residents.
- Training is offered by an external, third party training agency.
- Training is a minimum of **24** hours in length, completed within a **52** week period.
- Training will not be used to maintain a worker's existing professional designation.
- Eligible funding for reimbursement consists of:
 - ✓ tuition fees;
 - ✓ mandatory student fees;
 - ✓ textbooks, software and other required materials; and
 - ✓ examination fees.
- Employer is contributing a minimum of 1/3 of total eligible training costs. Small employers (employers with up to 50 employees) may be able to apply trainee wages towards a portion of their contribution.
- The grant will not replace an employer's existing investments in training.

Please note that the maximum government contribution to a Canada-Saskatchewan Job Grant is **\$10,000** per trainee. **Training costs incurred prior to a CSJG approval are not eligible.**

If you meet the above requirements, please send this checklist to your local Labour Market Services office listed below. Labour Market Services will contact you to start your application.

Business Information	
Business Name (Full Legal or Incorporated)	
Mailing Address	
P.O. Box or Street/Apt #	Street Name
Town/City	Province Postal Code
Date Submitted (dd/mm/yyyy):	Corp. Registration #:
Business Contact Information	
Business Contact Name:	Telephone Number:
	Email:

-1 of 2-

Canada

Funding provided by the Government of Canada through the Canada Job Grant

Government
of
Saskatchewan

SCSA Update



January 2016

SCSA Annual General Meeting

When: Thursday, February 25, 2016
Time: 12:00—2:00 PM
Where: Queensbury Convention Centre
Address: 1700 Elphinstone Street, Regina SK, S4P 2Z6
 For additional information or to RSVP, email: ashley@scsaonline.ca

REGIONAL SAFETY COMMITTEES

Purpose & Functions of the Regional Safety Committees:

- ⇒ Identify regional and provincial safety hazards, unsafe practices and safety concerns, as well as regional and trade-specific health & safety training needs
- ⇒ Review and provide recommendations on regional incident/accident reports and health and safety programs established and maintained by the SCSA
- ⇒ Maintain records and minutes of committee proceedings and actions
- ⇒ Refer regional health and safety concerns and recommendations to the SCSA President for presentation to the Board of Directors
- ⇒ Promote the aims, objectives and programs of the SCSA within the construction industry
- ⇒ To be available for liaising with interest groups
- ⇒ Organize follow-up meetings to discuss safety issues and concerns raised by the committee and formulate recommendations to control or eliminate the health and safety issue/concern

Refer to p. 29 of Version 3.0 of the Regional Safety Committee Manual for more information.

NEW WEBSITE LAUNCHED

Please visit the new home of scsaonline.ca and provide us with your feedback by emailing comm@scsaonline.ca. Your input will help us continually improve the site.

2016 WCB RATES

The Saskatchewan Workers' Compensation Board (WCB) approved the 2016 average employer premium rates. Below is a comparison of the 2015 and 2016 rates for the Building Construction rate class:

Rate Code	Industry	2015 Rate	2016 Rate	Change
B-11	Construction Trades	\$1.63	\$1.57	- 3.7%
B-12	Residential	\$3.09	\$2.82	- 8.7%
B-13	Commercial/Industrial	\$2.43	\$2.15	-11.5%

**Effective per \$100 assessable payroll*

CANADA-SK JOB GRANT

The SCSA is proud to be an eligible third-party training institution in the Canada-Saskatchewan Job Grant program. Through this program, employers in the province are empowered to select individuals and the type of training required to meet their workforce needs.

To access a Job Grant, employers must contribute at least one third of the training costs. The remaining two-thirds, up to a maximum of \$10,000, are funded throughout the Job Grant. Tuition fees, learning materials, examinations, and other training costs are covered under the Grant.

Note: The maximum government contribution to a Canada-Saskatchewan Job Grant is \$10,000 per trainee.

If you meet the requirements list, complete the Job Grant Eligibility Checklist form online at www.economy.gov.sk.ca/job-grant-checklist and submit it to your local Labour Market Services Office to start the application process.

To find your local Labour Market Services office in Saskatchewan, visit: www.economy.gov.sk.ca/lms-offices

2016 Regional Safety Committee Meetings

Lakeland	Estevan	Swift Current	Moose Jaw	Regina	Yorkton	Saskatoon	Prince Albert
Jan 12	Jan 12	Jan 13	Jan 15	Jan 14	Jan 21	Jan 21	Jan 14
Mar 8	April 12	April 13	Apr 15	Apr 14	Apr 21	April 21	Apr 14
May 10							
Sep 13	Aug 23	Aug 24	Aug 19	Aug 18	Aug 25	Aug 25	Aug 18
Nov 8	Nov 15	Nov 16	Nov 19	Nov 17	Nov 24	Nov 24	Nov 17

Regina Head Office | 498 Henderson Drive Regina, SK S4N 6E3 | 306.525.0174 (bus) | 306.525.1542 (fax) | 1.800.817.2079
 Saskatoon Office | 2606 Koyl Ave Saskatoon, SK S7L 5X9 | 306.652.0907 (bus) | 306.652.0923 (fax) | 1.800.817.2079

www.scsaonline.ca





SCSA is an industry-funded organization providing cost effective, accessible safety training and advice to the construction industry in the province. Our membership consists of any construction company that pays premiums to the Saskatchewan Workers' Compensation Board under the "B" construction rate codes.

Prince Albert Regional Training (January to April 2016)

Date	Class
❖ January 26 th	Fall Protection Awareness
❖ February 3 rd	Hoisting & Riggings Safety Awareness
❖ February 18 th	PME Safety – Evaluators Course
❖ March 2 nd	Leadership for Safety Excellence
❖ April 13 th	WHMIS Train-the-Trainer

**A minimum of 8 participants is required for each class to be held. For classes not meeting the minimum of 8 participants, notifications will be sent out and a full refund will be issued.*

Registrations are accepted by phone or online: www.scsaonline.ca



Head Office | 498 Henderson Drive | Regina, SK S4N 6E3 | Tel: 306.525.0175 | Fax: 306.525.1542 | 1.800.817.2079
Saskatoon | 2606 Koyle Ave. | Saskatoon, SK S7L 5X9 | Tel: 306.652.0907 | Fax: 306.652.0923 | 1.800.817.2079





"Making Safety Everyone's Business"

**PRINCE ALBERT REGIONAL SAFETY COMMITTEE
2016 MEETING #1**

DATE: January 14, 2016
TIME: 12:00 NOON
LOCATION: Prince Albert Inn, 3680 2nd Avenue West

AGENDA

- 1.0** Call to Order
Introductions of attendees
- 1.1** Adoption of Agenda
- 1.2** Adoption of Minutes
- 1.3** Business Arising from Minutes
- 1.4** Reports
 - 1.4.1** Chairperson's Report
 - 1.4.2** SCSA Update
- 1.5** New Business
 - 1.5.1** Gord Moker - Chief Executive Officer of Safe Saskatchewan Inc.
Presentation on Mission Zero
 - 1.5.2** 2016 Regional Safety Committee Initiatives
 - 1.5.3** Open Discussion
- 1.6** Date of Next Meeting- April 14, 2016@ 12pm
- 1.7** Adjournment

Please RSVP on or before 12:00 P.M. January 12, 2016

I _____ / _____ Will Attend _____
 (Name) (Company Name) Will Not Attend _____
 # of Guests Attending _____

This is a lunch meeting; your RSVP is required. Please telephone or fax your reply. Telephone (306) 652-0907 or Fax: (306) 652-0923



January 14, 2016

Prince Albert Regional Safety Committee Chairperson's Report

With New Year ahead of us and a lot of recent changes to our Regional Safety Committee, I would like to welcome everyone to my first meeting as Chairperson and my second regional safety meeting I have ever attended.

I will do my best as chairperson to continue what Keith Bird and previous committees in the past have done to keep building and raising awareness for the need for safety throughout our community. Every jobsite in and around Prince Albert should be safe for people to work on but with the numerous workplace accidents and deaths we have heard about in the news throughout 2015 this just isn't the case. The more people we get to these meetings, the more information and knowledge we can share to continue to work safe and prevent accidents. We can continue to raise awareness as well through other events such as the NAOSH event, which, from what I hear was great success this past year.

As an Employer I would also like to make everyone aware of the Canada-Saskatchewan Training Grants that we should take full advantage of when training our workers in safety. In order to receive these grants, the training has to be a minimum of 24 hours, so I have talked with the Job Grant people about combining three 8 hour training courses and they said as long as it's done within a 52 week period that it will be allowed. So within the course of a year you can claim any training for an employee (safety or otherwise) up to \$10,000 which not only benefits us but may also help in getting greater attendance to SCSA courses in Prince Albert. I have copies of the Eligibility Checklists for everyone to look through.

I would like to thank everyone for allowing me to serve as chairperson of our regional safety committee and to work with me on helping it grow and improve throughout 2016. To stay with the tradition of sharing a quote at the end of the report I will leave you with this by the great Winston Churchill.

"To improve is to change; to be perfect is to change often" --- Winston Churchill

Clayton Clark

Chairperson

Prince Albert Regional Safety Committee

Canada-Saskatchewan Job Grant Eligibility Checklist

Interested employers can use this self-assessment tool to determine eligibility.

For full program details please review the [Canada-Saskatchewan Job Grant Fact Sheets](#).

- Employers are registered in Saskatchewan or a business operating in Saskatchewan.
- Employers confirm that the trainee will be employed upon completion of training and the job is located in Saskatchewan.
- The trainees chosen are Canadians or permanent residents.
- Training is offered by an external, third party training agency.
- Training is a minimum of **24** hours in length, completed within a **52** week period.
- Training will not be used to maintain a worker's existing professional designation.
- Eligible funding for reimbursement consists of:
 - ✓ tuition fees;
 - ✓ mandatory student fees;
 - ✓ textbooks, software and other required materials; and
 - ✓ examination fees.
- Employer is contributing a minimum of 1/3 of total eligible training costs. Small employers (employers with up to 50 employees) may be able to apply trainee wages towards a portion of their contribution.
- The grant will not replace an employer's existing investments in training.

Please note that the maximum government contribution to a Canada-Saskatchewan Job Grant is **\$10,000** per trainee. **Training costs incurred prior to a CSJG approval are not eligible.**

If you meet the above requirements, please send this checklist to your local Labour Market Services office listed below. Labour Market Services will contact you to start your application.

Business Information	
Business Name (Full Legal or Incorporated)	
Mailing Address	
P.O. Box or Street/Apt #	Street Name
Town/City	Province Postal Code
Date Submitted (dd/mm/yyyy):	Corp. Registration #:
Business Contact Information	
Business Contact Name:	Telephone Number:
	Email:

-1 of 2-

Canada

Funding provided by the Government of Canada through the Canada Job Grant

Government
of
Saskatchewan

SCSA Update



January 2016

SCSA Annual General Meeting

When: Thursday, February 25, 2016
Time: 12:00—2:00 PM
Where: Queensbury Convention Centre
Address: 1700 Elphinstone Street, Regina SK, S4P 2Z6
 For additional information or to RSVP, email: ashleyva@scsaonline.ca

REGIONAL SAFETY COMMITTEES

Purpose & Functions of the Regional Safety Committees:

- ⇒ Identify regional and provincial safety hazards, unsafe practices and safety concerns, as well as regional and trade-specific health & safety training needs
- ⇒ Review and provide recommendations on regional incident/accident reports and health and safety programs established and maintained by the SCSA
- ⇒ Maintain records and minutes of committee proceedings and actions
- ⇒ Refer regional health and safety concerns and recommendations to the SCSA President for presentation to the Board of Directors
- ⇒ Promote the aims, objectives and programs of the SCSA within the construction industry
- ⇒ To be available for liaising with interest groups
- ⇒ Organize follow-up meetings to discuss safety issues and concerns raised by the committee and formulate recommendations to control or eliminate the health and safety issue/concern

Refer to p. 29 of Version 3.0 of the Regional Safety Committee Manual for more information.

NEW WEBSITE LAUNCHED

Please visit the new home of scsaonline.ca and provide us with your feedback by emailing comm@scsaonline.ca. Your input will help us continually improve the site.

2016 WCB RATES

The Saskatchewan Workers' Compensation Board (WCB) approved the 2016 average employer premium rates. Below is a comparison of the 2015 and 2016 rates for the Building Construction rate class:

Rate Code	Industry	2015 Rate	2016 Rate	Change
B-11	Construction Trades	\$1.63	\$1.57	- 3.7%
B-12	Residential	\$3.09	\$2.82	- 8.7%
B-13	Commercial/Industrial	\$2.43	\$2.15	-11.5%

**Effective per \$100 assessable payroll*

CANADA-SK JOB GRANT

The SCSA is proud to be an eligible third-party training institution in the Canada-Saskatchewan Job Grant program. Through this program, employers in the province are empowered to select individuals and the type of training required to meet their workforce needs.

To access a Job Grant, employers must contribute at least one third of the training costs. The remaining two-thirds, up to a maximum of \$10,000, are funded throughout the Job Grant. Tuition fees, learning materials, examinations, and other training costs are covered under the Grant.

Note: The maximum government contribution to a Canada-Saskatchewan Job Grant is \$10,000 per trainee.

If you meet the requirements list, complete the Job Grant Eligibility Checklist form online at www.economy.gov.sk.ca/job-grant-checklist and submit it to your local Labour Market Services Office to start the application process.

To find your local Labour Market Services office in Saskatchewan, visit: www.economy.gov.sk.ca/lms-offices

2016 Regional Safety Committee Meetings

Lakeland	Estevan	Swift Current	Moose Jaw	Regina	Yorkton	Saskatoon	Prince Albert
Jan 12	Jan 12	Jan 13	Jan 15	Jan 14	Jan 21	Jan 21	Jan 14
Mar 8	April 12	April 13	Apr 15	Apr 14	Apr 21	April 21	Apr 14
May 10							
Sep 13	Aug 23	Aug 24	Aug 19	Aug 18	Aug 25	Aug 25	Aug 18
Nov 8	Nov 15	Nov 16	Nov 19	Nov 17	Nov 24	Nov 24	Nov 17

Regina Head Office | 498 Henderson Drive Regina, SK S4N 6E3 | 306.525.0174 (bus) | 306.525.1542 (fax) | 1.800.817.2079
 Saskatoon Office | 2606 Koyl Ave Saskatoon, SK S7L 5X9 | 306.652.0907 (bus) | 306.652.0923 (fax) | 1.800.817.2079

www.scsaonline.ca





SCSA is an industry-funded organization providing cost effective, accessible safety training and advice to the construction industry in the province. Our membership consists of any construction company that pays premiums to the Saskatchewan Workers' Compensation Board under the "B" construction rate codes.

Prince Albert Regional Training (January to April 2016)

Date	Class
❖ January 26 th	Fall Protection Awareness
❖ February 3 rd	Hoisting & Riggings Safety Awareness
❖ February 18 th	PME Safety – Evaluators Course
❖ March 2 nd	Leadership for Safety Excellence
❖ April 13 th	WHMIS Train-the-Trainer

**A minimum of 8 participants is required for each class to be held. For classes not meeting the minimum of 8 participants, notifications will be sent out and a full refund will be issued.*

Registrations are accepted by phone or online: www.scsaonline.ca



Head Office | 498 Henderson Drive | Regina, SK S4N 6E3 | Tel: 306.525.0175 | Fax: 306.525.1542 | 1.800.817.2079
Saskatoon | 2606 Koyle Ave. | Saskatoon, SK S7L 5X9 | Tel: 306.652.0907 | Fax: 306.652.0923 | 1.800.817.2079

