



"Making Safety Everyone's Business"

## NORTH BATTLEFORD REGIONAL SAFETY SUB-COMMITTEE 2016 MEETING #5

**DATE:** November 1, 2016  
**TIME:** 11:00 am  
**LOCATION:** Lyle V. Schell Construction  
2552 Commerce Drive, North Battleford

### AGENDA

- 5.0 Call to Order  
Introduction of attendees
- 5.1 Adoption of Agenda
- 5.2 Adoption of Minutes
- 5.3 Business Arising from Minutes
- 5.4 Reports
  - 5.4.1 SCSA Update
- 5.5 New Business
  - 5.5.1 Discussion on Prime Contractor
  - 5.5.2 Benefits and requirements for a safety program in Saskatchewan.
  - 5.5.3 Regional Training Requests
  - 5.5.4 Review Lakeland RSC Minutes from September 13, 2016
  - 5.5.5 Discussion Items
- 5.6 Date of Next Meeting- January 4, 2017 - location to be announced.
- 5.7 Adjournment

**Please RSVP on or before 12:00 P.M., October 31, 2016**

I \_\_\_\_\_ / \_\_\_\_\_ Will Attend \_\_\_\_\_  
 (Name) (Company Name) Will Not Attend \_\_\_\_\_  
 # of Guests Attending \_\_\_\_\_

**THIS IS A LUNCH MEETING; YOUR RSVP IS REQUIRED.**

**Please telephone or fax your reply. Telephone (306) 652-0907 or Fax: (306) 652-0923**





2606 Koyl Avenue  
Saskatoon, Saskatchewan S7L 5X9  
Phone: (306) 652-0907 / 1-800-817-2079 - Fax: (306) 652-0923

**MINUTES  
NORTH BATTLEFORD REGIONAL SAFETY SUB-COMMITTEE  
MEETING 5 2016**

**DATE:** November 1, 2016  
**TIME:** 11:00 Noon  
**LOCATION:** Lyle V Schell Construction – 2552 Commerce Drive

**ATTENDANCE:**

Bob Postma	Lyle V Schell Construction	Jody Reiter	Strike Group
Kofi Nkrumah Young	Lyle V Schell Construction	Jerred Lawson	SCSA
Dave Vaughn	Lyle V Schell Construction	Kerry Greening	SCSA

**5.0 CALL TO ORDER**

Bob Postma called the meeting to order at 11:14 p.m.

**5.1 APPROVAL OF AGENDA**

Motion: Moved by Jerred Lawson, seconded by Bob Postma that the agenda be adopted as presented. CARRIED

**5.2 APPROVAL OF PREVIOUS MINUTES**

Motion: Moved by Jodi Reiter, seconded by Dave Vaughan that the September 6, 2016, meeting minutes be adopted as circulated. CARRIED

**5.3 BUSINESS ARISING FROM THE MINUTES**

The Safety Management course in North Battleford is rescheduled to November 29, 2016.

**5.4 REPORTS**

**5.4.1 SCSA Update**

Kerry Greening summarized the SCSA update for November 2016. See Attachment A

WCB’s proposed rate drop across all construction rate codes (B11, B12, B13).

The deadline for safety award nominations as well as information on HSA and NCSO programs, further details and application requirements can be found at, [www.scsaonline.ca/safety-awards](http://www.scsaonline.ca/safety-awards).

Motion: Moved by Jodi Reiter, seconded by Bob Postma that the report be adopted as presented. CARRIED

## 5.5 NEW BUSINESS

### 5.5.1 Discussion on Prime Contractor

Kerry covered new legislative requirements on Prime Contractors  
SCSA is looking at adding the legislation to its Contractor course  
Legislation covered can be found in the Occupational Health and Safety (Prime Contractor) Regulations, Chapter S-15.1 Reg 2 of The Saskatchewan Employment Act

### 5.5.2 Benefits and Requirements for a Safety Program in Saskatchewan

Kerry Greening presented the benefits and requirements of a Health and Safety Program in Saskatchewan. The costs and benefits of COR and SECOR for member companies was also discussed in the power point presentation.

### 5.5.3 Regional Training Requests

Safety Management rescheduled for November 29, 2016.

If there is any other courses that companies would like to see brought to North Battleford please contact Kerry Greening or the SCSA.

### 5.5.4 Review Lakeland RSC Minutes from September 6, 2016

Kerry reviewed the minutes from the Lakeland RSC meeting held on September 13, 2016.  
See Attachment B

### 5.5.5 Discussion Items

Lakeland Regional Safety Conference taking place in Lloydminster on November 24, 2016. Please see attached documents for further details and registration info or by checking the Lloydminster Construction Association's Website,  
[http://www.lloydconstruction.ca/safety/lrsc\\_lloydminster\\_regional\\_safety\\_committee.html](http://www.lloydconstruction.ca/safety/lrsc_lloydminster_regional_safety_committee.html)  
See Attachment C

Saskatchewan WCB is holding sessions to learn about the Rate Model Review and Recommendations. There will be a session in North Battleford on Tuesday November 22, 2016. For registration details. See Attachment D

In the June 2006 *Saskbusiness – Saskatchewan Business Magazine*, the Saskatchewan Construction Association President Collin Pullar provided an interview on Slowdowns Can Lead To Opportunities. Copies of the Magazine were left for meeting attendees.  
The magazine can also be found on the Sunrise Publishing Website  
<https://sunrisepublish.com/saskbusiness/>.

Two Tool Box Talks were presented, **Temporary Stairs and Hand Rails** and **Temporary Heating**. See Attachment E.

Reminder that the SCSA website is a great resource for safety related materials such as Tool Box Talks at [www.scsaonline.ca](http://www.scsaonline.ca).

**5.6 DATE OF NEXT MEETING**

Next meeting date is March 7, 2017 location to be announced.

**5.7 ADJOURNMENT**

Motion: Moved by Bob Postma that the meeting be adjourned at 12:34 p.m.

Recording Secretary: Jerred Lawson

# SCSA Update



**SASKATCHEWAN  
CONSTRUCTION SAFETY  
ASSOCIATION**

August 2016

## REGINA BYPASS SLOW DOWN CAMPAIGN

### SLOW DOWN OUR DAD WORKS HERE



DAVID CALLANER  
supervisor/signaler

**REGINA  
BYPASS**  
DESIGN  
BUILDERS

The SCSA is proud to be a partner in the Regina Bypass Slow Down campaign that encourages drivers to reduce their speed and pay close attention to work zone signs as they travel through construction sites. The Slow Down campaign places signage of near life-sized images of real workers and their families in roadway construction zones. The overall goal of the campaign is to ultimately change driver behaviour and make safety while driving through construction work zones a priority for all. By law in SK, traffic must slow to 60 km/hr when passing highway workers or flaggers within signed work zones as well as when passing equipment that have their amber warning lights on.

## SCSA SAFETY AWARD NOMINATIONS

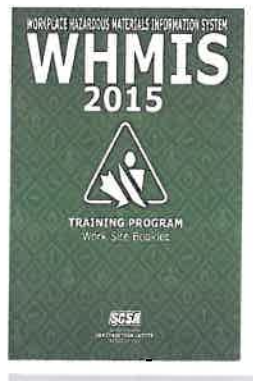


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## WHMIS 2015 TRAIN-THE-TRAINER



Registration for the new WHMIS 2015 Train-the-Trainer classroom course opened at the end of June. This updated course enables participants to instruct WHMIS 2015, as well as site-specific WHMIS 2015 to workers within their company. The WHMIS 2015 Train-the-Trainer course includes the new legislative requirements aligning with the Global Harmonized System (GHS) and Labelling Workplace Chemicals.

Contact the SCSA to reserve your seat or submit a request for registration at: [www.scsaonline.ca/classroom-course-registration](http://www.scsaonline.ca/classroom-course-registration)

## HANN LEGACY PROMOTES SAFETY EDUCATION



Andrew Hann was an apprentice scaffolder who died in a tragic workplace accident at the age of 25. His family decided to turn their tragedy into an opportunity to promote workplace safety. In Andrew's name a fall protection demonstration trailer was donated to the SCSA and the Andrew Hann Memorial Scholarship was created for Occupational Health and Safety Practitioner program students at Saskatchewan Polytechnic. The mobility of the fall protection trailer will allow the SCSA to educate more workers and provide much-needed information across the province. The Andrew Hann Memorial Scholarship will provide six Sask Polytech students with \$2,500 towards their education each year for at least the next 20 years.

## 2016 SCSA REGIONAL SAFETY COMMITTEE MEETINGS

North Battleford	Lloydminster (Lakeland)	Estevan	Swift Current	Moose Jaw	Regina	Yorkton	Saskatoon	Prince Albert
Sep 6	Sep 13	Aug 23	Aug 24	Aug 19	Aug 18	Aug 25	Aug 25	Aug 18
Nov 1	Nov 8	Nov 15	Nov 16	Nov 19	Nov 17	Nov 24	Nov 24	Nov 17



Regina | 498 Henderson Drive Regina, SK S4N 6E3 | 306.525.0175 (bus) | 306.525.1542 (fax) | 1.800.817.2079  
Saskatoon | 2606 Koyl Ave Saskatoon, SK S7L 5X9 | 306.652.0907 (bus) | 306.652.0923 (fax) | 1.800.817.2079

[www.scsaonline.ca](http://www.scsaonline.ca)



## Lakeland Regional Safety Committee

4419-52 Avenue

Lloydminster, AB/SK T9V 0Y8

Phone: (780) 875-8875 Fax: (780) 875-8874

Promoting the aims, objectives and programs of the Alberta and Saskatchewan Construction Safety Associations within the construction industry in the Lloydminster area. Encouraging and assisting member companies to develop and maintain a proactive Safety Management System.

Alberta Construction Safety Association: contact 1-800-661-2272

Saskatchewan Construction Safety Association: contact Kerry Greening 1-800-817-2081

### Minutes of Meeting September 13<sup>th</sup>, 2016

In Attendance: (☒ = present / ☐ = regrets)

<input checked="" type="checkbox"/> Dorothy Carson	LCA	<input type="checkbox"/> Chris Bernard	Value Master Homes
<input type="checkbox"/> Dennis Cole	Tartan Industrial	<input type="checkbox"/> Don Crews	Cent-Alta Masonry
<input type="checkbox"/> Anne Danielson	City of Lloydminster	<input type="checkbox"/> Mike Davison	Atco Gas
<input type="checkbox"/> Chris Eskelson	ATCO Gas	<input type="checkbox"/> Dwight Dunsmore	Value Master Homes
<input type="checkbox"/> Korie Grannum	LML Industrial	<input type="checkbox"/> Pamela Dow	Quakes Oilfield
<input type="checkbox"/> Neil Harris	Alberta Health	<input type="checkbox"/> Ryan Gatue	Cent-Alta Masonry
<input checked="" type="checkbox"/> Diane Hewitt	Threads for Life	<input type="checkbox"/> Grant Klippenstein	Astec Safety
<input checked="" type="checkbox"/> Jennifer Keach	Schlumberger Canada	<input type="checkbox"/> Rebecca Lester	Bexson Construction
<input type="checkbox"/> Herbie Murray	Tartan Industrial	<input type="checkbox"/> Craig Renoit	Value Master Homes
<input type="checkbox"/> Cam Peneff	Pencor Safety	<input type="checkbox"/> Ken Spence	Kenman Designs
<input checked="" type="checkbox"/> Barry Roberts	Com.HandymanServices	<input type="checkbox"/> Eric Wyress	Value Master Homes
<input type="checkbox"/> Megan Coulter	City of Lloydminster	<input checked="" type="checkbox"/> Kerry Greening	SCSA
<input checked="" type="checkbox"/> Lynne Wunder	City Of Lloydminster	<input type="checkbox"/> Jerred Lawson	SCSA
<input type="checkbox"/> Tammy Hampel	Tallrig	<input type="checkbox"/> Marc Andre Lizotte	Clayton Construction
<input type="checkbox"/> Gage Whittleton	Lml Industries	<input type="checkbox"/> Crystal Brazao	ATCO Electric
<input type="checkbox"/> Rob Munro	CanSafe	<input checked="" type="checkbox"/> Dave Ellis	Performance Business Consulting
<input type="checkbox"/> Kellee Lacombe	CanSafe	<input type="checkbox"/> Vern Fallschser	Astec Safety
<input type="checkbox"/> Lisa Lamoureux	Bar Engineering	<input type="checkbox"/> Annette Carnell	Bonnyville Chapter
<input type="checkbox"/> Joleyn Mokuruk	Northern Blizzard	<input type="checkbox"/> Tony Esteves	ACSA
<input type="checkbox"/> Chris Artindale	N/R	<input type="checkbox"/> Michael Hogan	ACSA
<input type="checkbox"/> Jeff Mulligan	Astec Safety	<input type="checkbox"/> Alicia Hewitt	ACSA
<input type="checkbox"/> Chris Johnston	Astec Safety	<input type="checkbox"/> Malcom Clark	Craftex Builders
<input type="checkbox"/> Shelly Eversen	Royal Well Services	<input type="checkbox"/> Zahara Elmi	ACSA
<input type="checkbox"/> Gerald Grassl	Southern Spur	<input type="checkbox"/> Bernal Ulsifer	Creative Glass
<input type="checkbox"/> Luke Grassl	Southern Spur	<input type="checkbox"/> Crystal Grobe	Factory Workwear
<input type="checkbox"/> Brandon Tremblay	Northern Blizzard	<input type="checkbox"/> Susan Gray	JC Inspections
<input type="checkbox"/> Alan Probst	Northern Blizzard	<input checked="" type="checkbox"/> Bonnie Woods	Town of Bonnyville
<input type="checkbox"/> Duane Perillat	RM of Britannia	<input checked="" type="checkbox"/> Russell Moncrieff	Eclectic Electric
<input checked="" type="checkbox"/> Darrell Eshleman	Interlock Safety Inc	<input checked="" type="checkbox"/> Maggie Rauczynske	Budget Blinds
<input checked="" type="checkbox"/> Suzanne Eshleman	Interlock Safety Inc	<input checked="" type="checkbox"/> Tammy Wotton	Budget Blinds
<input checked="" type="checkbox"/> John Addison	Self Employed	<input checked="" type="checkbox"/> Lawrence Marchand	LPSD
<input checked="" type="checkbox"/> Jill Palsat	J Squared Safety	<input checked="" type="checkbox"/> Dan MacIennan	ACSA



**4.1 Call to Order – 11:06am**

**4.2 Introductions - Self-Introductions were made.**

Chair welcomed new members.

**4.3 & 4.4 Agenda Review, Additions & Adoption**

- Moved by Barry Roberts, Seconded by Lawrence Marchand. - CARRIED.

**4.5 & 4.6 Review/Adoption of Minutes of Previous Meeting**

- Moved by Diane Hewitt, Seconded by Barry Roberts. - CARRIED.

**4.7 – Educational Component – Interlock Safety Inc.**

**Guest Speaker – Suzanne Eshleman**

**Formal Hazard Assessment 9 Step Process – [Lockitin@safetyiskey.ca](mailto:Lockitin@safetyiskey.ca)**

**4.8. New Business**

**4.8.1 – Lakeland Regional Safety Conference**

- Agenda will mirror last years' time line

- Speakers – Just waiting on one more to confirm prior to sending our program information

Distribution of Posters can go now with the Save the Date and later with Program information. Still seeking exhibitor's booths – \$250 w/1 delegate ticket and \$400 with 2 delegate tickets. Please register now to [LCA@lloydca@telusplanet.net](mailto:LCA@lloydca@telusplanet.net)

**4.8.2. – Nominees for 2017 Chair, Vice Chair & Sub Committee Leads**

Chair nominations: Jennifer Keach from Dorothy Carson

Vice Chair nominations: Rob Munro from Jennifer Keach

Please contact Dorothy with your selection for Chair and Vice Chair

Sub Committee Leads: Day of Mourning 1 lead for Lloydminster and 1 lead for Bonnyville/Cold Lake (located in Cold Lake for 2017), Try A Trade, NAOSH BBQ (at LCA) & Fire Extinguisher Training (Golf and Curling Club)

**4.8.3 – Nominations for the ACSA nominations Trailblazer and Pacesetter**

Nominations for the SCSA awards visit: [www.scsaonline.ca/safety-awards](http://www.scsaonline.ca/safety-awards)

Please send your nominations into [LakelandRSC@gmail.com](mailto:LakelandRSC@gmail.com)

**4.8.4 – 2017 Meeting dates – January 10, March 14, May 9, September 12, November 14**

#### 4.9 Old Business

##### 4.9.1 - Sub Committee updates

Steps for Life walk & Treads for Life Motorcycle run joining into 1 event for 2017.

##### Treads for Life Charity Motorcycle Ride or Walk

If you would like to join this committee please contact Jennifer at [LakelandRSC@gmail.com](mailto:LakelandRSC@gmail.com) Three subcommittee pillars for this event are seeking volunteers:

Walk volunteers – 5km walk around R.H. Brekko Park

Run volunteers – 340km ride – checkpoint stations for the dice game

Logistics – Kid Zone, Vendors, BBQ and Motorcycle raffle

#### 4.10 ACSA Report – No report

#### 4.11 SCSA Report – See attachment SCSA Update & Toolbox Talk

#### 4.12 WCB Report – No report

#### 4.13 Round Table Discussion –

- 1- Toastmasters would like to have the opportunity to be a presenter at one of our meetings
- 2- Contact someone from the Transportation Division as a guest speaker (Dave Ellis will forward contact list to see if we can obtain someone for the January meeting)
- 3- TDG Part 8 Amendment Reporting Requirements

#### 4.14 2016 EVENTS/ UPCOMING MEETINGS

- **2016 Meeting Dates**
  - November 08 2016.
- **2017 Meeting Dates**
  - January 10, March 14, May 9, September 12, November 14
- **2017 Event Dates**
  - April 28<sup>th</sup> Day of Mourning
  - May 3<sup>rd</sup> Try a Trade
  - May 5<sup>th</sup> NAOSH BBQ/Fire Extinguisher Training
  - June 17<sup>th</sup> Treads for Life Ride or Walk
  - November 30<sup>th</sup> Lakeland Regional Safety Conference
  - **Sub Committee meetings will be at separate times and dates TBA.** *If you are interested in joining a subcommittee please contact: [LakelandRSC@gmail.com](mailto:LakelandRSC@gmail.com) .*

#### 4.15 Adjournment – 12:12pm



# Lakeland Regional Safety Conference

Health | Safety | Environment

FOR CONFERENCE TICKETS OR INFO:

LLOYDMINSTER CONSTRUCTION ASSOCIATION

PHONE: 780-875-8875 OR

WWW.LLOYDCONSTRUCTION.CA



Thursday November 24<sup>th</sup>, 2016

\*Limited Trade Show  
Booths Available

LEARNING TO SUCCEED



# Lakeland Regional Safety Conference '16

*Learning to Succeed!*

Thursday, November 24, 2016

Lloydminster Exhibition Grounds - Prairie Room

## Registration Form

Your company will receive recognition, your company name and logo will be included in the advertising and printed materials of the event related to your sponsorship.

**Gold: \$750** - Choose to sponsor the Networking Luncheon / Sponsor a Keynote Speaker

- Your company banner will be displayed on the front of the room
- You have the opportunity to bring greetings and introduce the speaker
- Two tickets to the Full Day Conference will be included

**Silver: \$500** - Sponsor a morning or afternoon Refreshment Break

- Your company banner will be displayed by the Refreshment Break Table
- One pass to the Full Day Conference will be included

**Bronze: \$250** - A Proud Supporter of the event

- One pass to the Full Day Conference will be included

**Trade Table Exhibitor - \$350** - An Exhibitor of the event

- 10 x 10 booth with 8' skirted table; 2 folding chairs
- Two passes to the Full Day Conference will be included

**(100) Conference Participants - \$100** - Full Day

- Lunch/Coffee breaks
- Conference sessions Morning/Afternoon
- Access to Safety Trade Exhibitors
- Networking opportunities

Company: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Email: \_\_\_\_\_ Phone #: \_\_\_\_\_

**Sponsorship Level:**

Gold - 750 \_\_\_\_\_

Silver - 500 \_\_\_\_\_

Bronze - 250 \_\_\_\_\_

Trade Table Exhibitor: \_\_\_\_\_ with 2 passes

Conference Participants: \_\_\_\_\_

Payment Amount: \$ \_\_\_\_\_ Cheque Enclosed: \_\_\_\_\_

Credit Card: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

For further information or to support this event contact:  
 Lloydminster Construction Association/Lakeland Regional Safety Committee Office  
 4419-52 Ave Lloydminster AB T9V 0Y8  
 Tel: 780-875-8875 Fax: 780-875-8874 Email:lloydca3@telus.net www.lloydconstruction.ca

# LEARN ABOUT THE WCB'S Rate Model Review and Recommendations



## The WCB's Public Rate Model Review Education Sessions

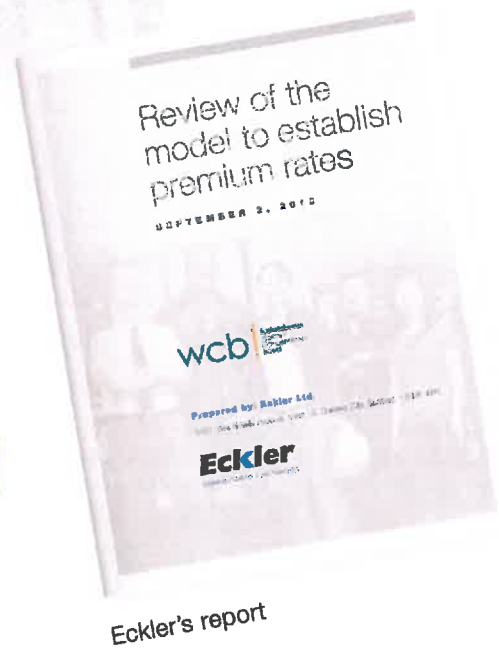
The WCB will conduct eight education sessions in six locations around the province to educate employers and the public about the recommendations that have come from the Rate Model Review. The public is encouraged to attend and learn more about the WCB Rate Model.

*Please read Eckler's report for more detail on the 11 recommendations at: [www.wcbsask.com](http://www.wcbsask.com)*

City	Date
North Battleford	Tuesday, Nov 22
Saskatoon*	Wednesday, Nov 23
Prince Albert	Thursday, Nov 24
Regina*	Tuesday, Dec 6
Yorkton	Wednesday, Dec 7
Swift Current	Wednesday, Dec 14

\* All sessions are breakfast sessions beginning at 7:30 a.m. There are two additional sessions in Saskatoon and Regina – A breakfast session at 7:30 a.m. and a luncheon session at 11:30 a.m. the same day.

**Registration opens October 25.**  
Visit [www.wcbsask.com](http://www.wcbsask.com) to learn more.



# Tool Box Talk

## Temporary Stairs and Handrails

May 2016

Temporary stairs are often used on construction sites as a placeholder for permanent stairways to help workers access various points of a site. Temporary handrails are also used on sites; typically to protect workers from falling from heights. If not properly installed, temporary stairs and handrails can result in falls, serious injuries, and tragedies on a worksite.

### What the legislation says . . .

For **temporary stairs**, section 251 of the Saskatchewan Occupational Health and Safety Regulations states that a contractor or owner shall ensure that:

- (a) the widths of treads, the depths of treads and the vertical distances between treads are uniform throughout the length of any stairway and that each tread is level; and
- (b) any stairs installed on or after the day on which this section comes into force, including temporary stairs, are at least 600 millimetres wide.

For **temporary handrails**, section 121(1) of the Saskatchewan Occupational Health and Safety Regulations states that an employer, contractor or owner shall ensure that a stairway with five or more treads:

- (a) is equipped with a handrail that:
    - (i) extends the entire length of the stairway
    - (ii) is adequately secured to the structure
    - (iii) is installed on the stairway at a height of between 800 and 920 millimetres above the front edge of the treads; and
    - (iv) is strong enough to support a worker who falls on the stair way; and
  - (b) on an open side, is equipped with both a handrail and intermediate rail or equivalent safeguard.
- (2) Where a handrail is required for a temporary stairway to which subsection (1) applies, an employer, contractor or owner shall ensure that the handrail is constructed of at least 38 by 89 millimetres construction grade lumber, or material of equivalent strength, and is supported by posts that are not more than three metres apart.

### Temporary Stairway Safety Tips:

- ✘ Upon entering the site, make sure the temporary stairs provide a safe way to enter/ exit work areas located above or below ground level
- ✘ Inspect the temporary stairs, headers, footers, and handrails, to ensure they are in proper condition. Cracked or missing stringers, steps, and grooves may reduce the strength of the structure causing it to collapse when heavy weights are applied. A buildup of snow or ice on the stairs can also cause slips and falls.
- ✘ Ensure the stairs are properly secured at the header and the base and that it is not installed over a floor opening
- ✘ If you are not 100% sure of its condition, or it has a warning sticker on it, **DO NOT USE IT** and check with your employer/supervisor to find an alternative access way
- ✘ Never tamper with or make any changes to a temporary stairway unless you are qualified and permitted by your supervisor to do so

### Temporary Handrail Safety Tips:

- ✘ Install a proper handrail as defined by OH&S regulations as soon as temporary stairs are installed
- ✘ Use clean Occupational Health and Safety-approved lumber that is free of cracks and splits to avoid injuries to the hand
- ✘ Use adequate size and spacing of fasteners to ensure safety and longevity of handrail
- ✘ Good practice is to ensure handrail has between 38 millimetres (1 ½") to 50 millimetres (2") clearance from wall or obstruction so proper grip is obtained
- ✘ Don't hang foreign material/tools off of handrails (ex. Caulking guns, clothing, tool belts, etc.)



# Tool Box Talk

# Temporary Heating

October 2016

## Combating the Cold

Construction must carry on year-round, through low temperatures, high winds, dampness and cold water, which can cause workers cold-related stress and rapid loss of heat. Temporary heating devices are important for allowing workers to work effectively and comfortably during these conditions. It's also important to understand how to prevent worker injury and property damage from burns, carbon monoxide poisoning, oxygen deficient atmospheres, as well as potential fires or explosions caused by selecting and using temporary heating devices incorrectly.

## Portable Heating Devices

### Direct-fired heaters

- Most common type used in the construction industry in North America—typically uses propane and diesel, but can also be fueled by natural gas and kerosene
- Draws air from the area being heated directly across an open flame then returning the heated air back into the area
- Not appropriate for use in tightly-sealed spaces or near flammable materials—depending on the fuel burned, condition of the heater, and the supply of air, combustion process produces carbon dioxide (CO<sub>2</sub>) and carbon monoxide (CO), other gasses, and suspended particles.

### Indirect-fired heaters

- Typically fueled by natural gas, propane, or diesel, and require electricity to burn the fuel in an enclosed combustion chamber
- Outside air is heated by a flame and driven by a fan into the area being heated through air ducts. The circulated air does not come into contact with the flame
- Can operate in tightly sealed spaces—does not release carbon dioxide into the space

## Safety Tips

- ✘ Be sure heaters are in good condition and operating properly. If a heater is not working as it should, stop using it immediately, report the problem to a supervisor and ask for a replacement.
- ✘ Do not use heaters in an area where they can come into contact with combustible materials.
- ✘ Do not place a heater directly on a plywood floor. Instead, place it on a 4-foot by 4-foot square of fire-resistant drywall or cement-board.
- ✘ Protect all hoses from extreme heat and physical damage (including being pinched by a non-secured doorway or window) to ensure gas is able to easily flow to the heater
- ✘ Keep propane tanks upright, on a firm and level surface that is at least six feet from the heater
- ✘ Do not operate a heater in an unventilated area. Always open a few windows slightly to allow excess accumulation of fumes to escape.
- ✘ Never use heaters for cooking or warming/drying your clothing.



**SCSA** SASKATCHEWAN  
CONSTRUCTION SAFETY  
ASSOCIATION

Helping Companies Achieve



REGINA | 498 HENDERSON DRIVE | REGINA SK S4N 6E3 | T: 306.525.0175 | F: 306.525.1542  
SASKATOON | 2606 KOYL AVENUE | SASKATOON SK S7L 5X9 | T: 306.652.0907 | F: 306.652.0923

WWW.SCSAONLINE.CA



# SCSA Update



**SASKATCHEWAN  
CONSTRUCTION SAFETY  
ASSOCIATION**

August 2016

## REGINA BYPASS SLOW DOWN CAMPAIGN

### SLOW DOWN OUR DAD WORKS HERE



DAVID CALLANER  
supervisor/signaler

**REGINA  
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BUILDERS

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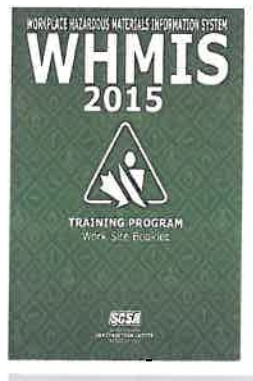


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Contact the SCSA to reserve your seat or submit a request for registration at: [www.scsaonline.ca/classroom-course-registration](http://www.scsaonline.ca/classroom-course-registration)

## HANN LEGACY PROMOTES SAFETY EDUCATION



Andrew Hann was an apprentice scaffolder who died in a tragic workplace accident at the age of 25. His family decided to turn their tragedy into an opportunity to promote workplace safety. In Andrew's name a fall protection demonstration trailer was donated to the SCSA and the Andrew Hann Memorial Scholarship was created for Occupational Health and Safety Practitioner program students at Saskatchewan Polytechnic. The mobility of the fall protection trailer will allow the SCSA to educate more workers and provide much-needed information across the province. The Andrew Hann Memorial Scholarship will provide six Sask Polytech students with \$2,500 towards their education each year for at least the next 20 years.

## 2016 SCSA REGIONAL SAFETY COMMITTEE MEETINGS

North Battleford	Lloydminster (Lakeland)	Estevan	Swift Current	Moose Jaw	Regina	Yorkton	Saskatoon	Prince Albert
Sep 6	Sep 13	Aug 23	Aug 24	Aug 19	Aug 18	Aug 25	Aug 25	Aug 18
Nov 1	Nov 8	Nov 15	Nov 16	Nov 19	Nov 17	Nov 24	Nov 24	Nov 17



Regina | 498 Henderson Drive Regina, SK S4N 6E3 | 306.525.0175 (bus) | 306.525.1542 (fax) | 1.800.817.2079  
Saskatoon | 2606 Koyl Ave Saskatoon, SK S7L 5X9 | 306.652.0907 (bus) | 306.652.0923 (fax) | 1.800.817.2079

[www.scsaonline.ca](http://www.scsaonline.ca)





## Lakeland Regional Safety Committee

4419-52 Avenue

Lloydminster, AB/SK T9V 0Y8

Phone: (780) 875-8875 Fax: (780) 875-8874

Promoting the aims, objectives and programs of the Alberta and Saskatchewan Construction Safety Associations within the construction industry in the Lloydminster area. Encouraging and assisting member companies to develop and maintain a proactive Safety Management System.

Alberta Construction Safety Association: contact 1-800-661-2272

Saskatchewan Construction Safety Association: contact Kerry Greening 1-800-817-2081

### Minutes of Meeting September 13<sup>th</sup>, 2016

In Attendance: (☒ = present / ☐ = regrets)

<input checked="" type="checkbox"/> Dorothy Carson	LCA	<input type="checkbox"/> Chris Bernard	Value Master Homes
<input type="checkbox"/> Dennis Cole	Tartan Industrial	<input type="checkbox"/> Don Crews	Cent-Alta Masonry
<input type="checkbox"/> Anne Danielson	City of Lloydminster	<input type="checkbox"/> Mike Davison	Atco Gas
<input type="checkbox"/> Chris Eskelson	ATCO Gas	<input type="checkbox"/> Dwight Dunsmore	Value Master Homes
<input type="checkbox"/> Korie Grannum	LML Industrial	<input type="checkbox"/> Pamela Dow	Quakes Oilfield
<input type="checkbox"/> Neil Harris	Alberta Health	<input type="checkbox"/> Ryan Gatue	Cent-Alta Masonry
<input checked="" type="checkbox"/> Diane Hewitt	Threads for Life	<input type="checkbox"/> Grant Klippenstein	Astec Safety
<input checked="" type="checkbox"/> Jennifer Keach	Schlumberger Canada	<input type="checkbox"/> Rebecca Lester	Bexson Construction
<input type="checkbox"/> Herbie Murray	Tartan Industrial	<input type="checkbox"/> Craig Renoit	Value Master Homes
<input type="checkbox"/> Cam Peneff	Pencor Safety	<input type="checkbox"/> Ken Spence	Kenman Designs
<input checked="" type="checkbox"/> Barry Roberts	Com.HandymanServices	<input type="checkbox"/> Eric Wyress	Value Master Homes
<input type="checkbox"/> Megan Coulter	City of Lloydminster	<input checked="" type="checkbox"/> Kerry Greening	SCSA
<input checked="" type="checkbox"/> Lynne Wunder	City Of Lloydminster	<input type="checkbox"/> Jerred Lawson	SCSA
<input type="checkbox"/> Tammy Hampel	Tallrig	<input type="checkbox"/> Marc Andre Lizotte	Clayton Construction
<input type="checkbox"/> Gage Whittleton	Lml Industries	<input type="checkbox"/> Crystal Brazao	ATCO Electric
<input type="checkbox"/> Rob Munro	CanSafe	<input checked="" type="checkbox"/> Dave Ellis	Performance Business Consulting
<input type="checkbox"/> Kellee Lacombe	CanSafe	<input type="checkbox"/> Vern Fallschser	Astec Safety
<input type="checkbox"/> Lisa Lamoureux	Bar Engineering	<input type="checkbox"/> Annette Carnell	Bonnyville Chapter
<input type="checkbox"/> Joleyn Mokuruk	Northern Blizzard	<input type="checkbox"/> Tony Esteves	ACSA
<input type="checkbox"/> Chris Artindale	N/R	<input type="checkbox"/> Michael Hogan	ACSA
<input type="checkbox"/> Jeff Mulligan	Astec Safety	<input type="checkbox"/> Alicia Hewitt	ACSA
<input type="checkbox"/> Chris Johnston	Astec Safety	<input type="checkbox"/> Malcom Clark	Craftex Builders
<input type="checkbox"/> Shelly Eversen	Royal Well Services	<input type="checkbox"/> Zahara Elmi	ACSA
<input type="checkbox"/> Gerald Grassl	Southern Spur	<input type="checkbox"/> Bernal Ulsifer	Creative Glass
<input type="checkbox"/> Luke Grassl	Southern Spur	<input type="checkbox"/> Crystal Grobe	Factory Workwear
<input type="checkbox"/> Brandon Tremblay	Northern Blizzard	<input type="checkbox"/> Susan Gray	JC Inspections
<input type="checkbox"/> Alan Probst	Northern Blizzard	<input checked="" type="checkbox"/> Bonnie Woods	Town of Bonnyville
<input type="checkbox"/> Duane Perillat	RM of Britannia	<input checked="" type="checkbox"/> Russell Moncrieff	Eclectic Electric
<input checked="" type="checkbox"/> Darrell Eshleman	Interlock Safety Inc	<input checked="" type="checkbox"/> Maggie Rauczynske	Budget Blinds
<input checked="" type="checkbox"/> Suzanne Eshleman	Interlock Safety Inc	<input checked="" type="checkbox"/> Tammy Wotton	Budget Blinds
<input checked="" type="checkbox"/> John Addison	Self Employed	<input checked="" type="checkbox"/> Lawrence Marchand	LPSD
<input checked="" type="checkbox"/> Jill Palsat	J Squared Safety	<input checked="" type="checkbox"/> Dan MacIennan	ACSA



**4.1 Call to Order – 11:06am**

**4.2 Introductions - Self-Introductions were made.**

Chair welcomed new members.

**4.3 & 4.4 Agenda Review, Additions & Adoption**

- Moved by Barry Roberts, Seconded by Lawrence Marchand. - CARRIED.

**4.5 & 4.6 Review/Adoption of Minutes of Previous Meeting**

- Moved by Diane Hewitt, Seconded by Barry Roberts. - CARRIED.

**4.7 – Educational Component – Interlock Safety Inc.**

**Guest Speaker – Suzanne Eshleman**

**Formal Hazard Assessment 9 Step Process – [Lockitin@safetyiskey.ca](mailto:Lockitin@safetyiskey.ca)**

**4.8. New Business**

**4.8.1 – Lakeland Regional Safety Conference**

- Agenda will mirror last years' time line

- Speakers – Just waiting on one more to confirm prior to sending our program information

Distribution of Posters can go now with the Save the Date and later with Program information. Still seeking exhibitor's booths – \$250 w/1 delegate ticket and \$400 with 2 delegate tickets. Please register now to [LCA@lloydca@telusplanet.net](mailto:LCA@lloydca@telusplanet.net)

**4.8.2. – Nominees for 2017 Chair, Vice Chair & Sub Committee Leads**

Chair nominations: Jennifer Keach from Dorothy Carson

Vice Chair nominations: Rob Munro from Jennifer Keach

Please contact Dorothy with your selection for Chair and Vice Chair

Sub Committee Leads: Day of Mourning 1 lead for Lloydminster and 1 lead for Bonnyville/Cold Lake (located in Cold Lake for 2017), Try A Trade, NAOSH BBQ (at LCA) & Fire Extinguisher Training (Golf and Curling Club)

**4.8.3 – Nominations for the ACSA nominations Trailblazer and Pacesetter**

Nominations for the SCSA awards visit: [www.scsaonline.ca/safety-awards](http://www.scsaonline.ca/safety-awards)

Please send your nominations into [LakelandRSC@gmail.com](mailto:LakelandRSC@gmail.com)

**4.8.4 – 2017 Meeting dates – January 10, March 14, May 9, September 12, November 14**

#### 4.9 Old Business

##### 4.9.1 - Sub Committee updates

Steps for Life walk & Treads for Life Motorcycle run joining into 1 event for 2017.

##### Treads for Life Charity Motorcycle Ride or Walk

If you would like to join this committee please contact Jennifer at [LakelandRSC@gmail.com](mailto:LakelandRSC@gmail.com) Three subcommittee pillars for this event are seeking volunteers:

Walk volunteers – 5km walk around R.H. Brekko Park

Run volunteers – 340km ride – checkpoint stations for the dice game

Logistics – Kid Zone, Vendors, BBQ and Motorcycle raffle

#### 4.10 ACSA Report – No report

#### 4.11 SCSA Report – See attachment SCSA Update & Toolbox Talk

#### 4.12 WCB Report – No report

#### 4.13 Round Table Discussion –

- 1- Toastmasters would like to have the opportunity to be a presenter at one of our meetings
- 2- Contact someone from the Transportation Division as a guest speaker (Dave Ellis will forward contact list to see if we can obtain someone for the January meeting)
- 3- TDG Part 8 Amendment Reporting Requirements

#### 4.14 2016 EVENTS/ UPCOMING MEETINGS

- **2016 Meeting Dates**
  - November 08 2016.
- **2017 Meeting Dates**
  - January 10, March 14, May 9, September 12, November 14
- **2017 Event Dates**
  - April 28<sup>th</sup> Day of Mourning
  - May 3<sup>rd</sup> Try a Trade
  - May 5<sup>th</sup> NAOSH BBQ/Fire Extinguisher Training
  - June 17<sup>th</sup> Treads for Life Ride or Walk
  - November 30<sup>th</sup> Lakeland Regional Safety Conference
  - **Sub Committee meetings will be at separate times and dates TBA.** *If you are interested in joining a subcommittee please contact: [LakelandRSC@gmail.com](mailto:LakelandRSC@gmail.com) .*

#### 4.15 Adjournment – 12:12pm

# Lakeland Regional Safety Conference

Health | Safety | Environment

FOR CONFERENCE TICKETS OR INFO:

LLOYDMINSTER CONSTRUCTION ASSOCIATION

PHONE: 780-875-8875 OR

WWW.LLOYDCONSTRUCTION.CA



Thursday November 24<sup>th</sup>, 2016

\*Limited Trade Show  
Booths Available

LEARNING TO SUCCEED



# Lakeland Regional Safety Conference '16

*Learning to Succeed!*

Thursday, November 24, 2016

Lloydminster Exhibition Grounds - Prairie Room

## Registration Form

Your company will receive recognition, your company name and logo will be included in the advertising and printed materials of the event related to your sponsorship.

**Gold: \$750** - Choose to sponsor the Networking Luncheon / Sponsor a Keynote Speaker

- Your company banner will be displayed on the front of the room
- You have the opportunity to bring greetings and introduce the speaker
- Two tickets to the Full Day Conference will be included

**Silver: \$500** - Sponsor a morning or afternoon Refreshment Break

- Your company banner will be displayed by the Refreshment Break Table
- One pass to the Full Day Conference will be included

**Bronze: \$250** - A Proud Supporter of the event

- One pass to the Full Day Conference will be included

**Trade Table Exhibitor - \$350** - An Exhibitor of the event

- 10 x 10 booth with 8' skirted table; 2 folding chairs
- Two passes to the Full Day Conference will be included

**(100) Conference Participants - \$100** - Full Day

- Lunch/Coffee breaks
- Conference sessions Morning/Afternoon
- Access to Safety Trade Exhibitors
- Networking opportunities

Company: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Email: \_\_\_\_\_ Phone #: \_\_\_\_\_

**Sponsorship Level:**

Gold - 750 \_\_\_\_\_

Silver - 500 \_\_\_\_\_

Bronze - 250 \_\_\_\_\_

Trade Table Exhibitor: \_\_\_\_\_ with 2 passes

Conference Participants: \_\_\_\_\_

Payment Amount: \$ \_\_\_\_\_ Cheque Enclosed: \_\_\_\_\_

Credit Card: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

For further information or to support this event contact:  
 Lloydminster Construction Association/Lakeland Regional Safety Committee Office  
 4419-52 Ave Lloydminster AB T9V 0Y8  
 Tel: 780-875-8875 Fax: 780-875-8874 Email:lloydca3@telus.net www.lloydconstruction.ca

# LEARN ABOUT THE WCB'S Rate Model Review and Recommendations



## The WCB's Public Rate Model Review Education Sessions

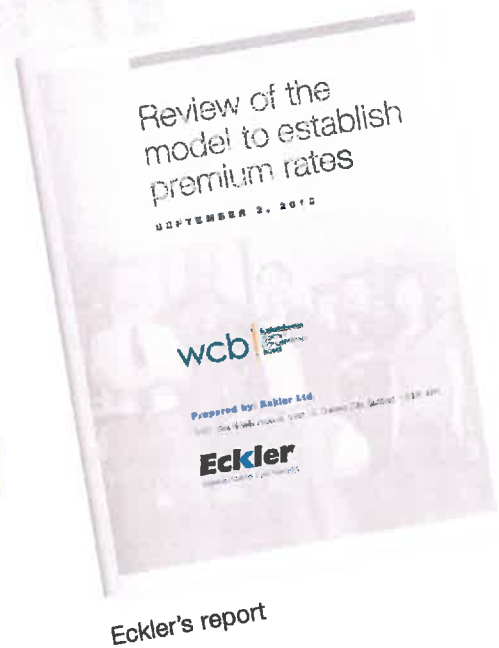
The WCB will conduct eight education sessions in six locations around the province to educate employers and the public about the recommendations that have come from the Rate Model Review. The public is encouraged to attend and learn more about the WCB Rate Model.

*Please read Eckler's report for more detail on the 11 recommendations at: [www.wcbsask.com](http://www.wcbsask.com)*

City	Date
North Battleford	Tuesday, Nov 22
Saskatoon*	Wednesday, Nov 23
Prince Albert	Thursday, Nov 24
Regina*	Tuesday, Dec 6
Yorkton	Wednesday, Dec 7
Swift Current	Wednesday, Dec 14

\* All sessions are breakfast sessions beginning at 7:30 a.m. There are two additional sessions in Saskatoon and Regina – A breakfast session at 7:30 a.m. and a luncheon session at 11:30 a.m. the same day.

**Registration opens October 25.**  
Visit [www.wcbsask.com](http://www.wcbsask.com) to learn more.





# Tool Box Talk

## Temporary Stairs and Handrails

May 2016

Temporary stairs are often used on construction sites as a placeholder for permanent stairways to help workers access various points of a site. Temporary handrails are also used on sites; typically to protect workers from falling from heights. If not properly installed, temporary stairs and handrails can result in falls, serious injuries, and tragedies on a worksite.

### What the legislation says . . .

For **temporary stairs**, section 251 of the Saskatchewan Occupational Health and Safety Regulations states that a contractor or owner shall ensure that:

- (a) the widths of treads, the depths of treads and the vertical distances between treads are uniform throughout the length of any stairway and that each tread is level; and
- (b) any stairs installed on or after the day on which this section comes into force, including temporary stairs, are at least 600 millimetres wide.

For **temporary handrails**, section 121(1) of the Saskatchewan Occupational Health and Safety Regulations states that an employer, contractor or owner shall ensure that a stairway with five or more treads:

- (a) is equipped with a handrail that:
    - (i) extends the entire length of the stairway
    - (ii) is adequately secured to the structure
    - (iii) is installed on the stairway at a height of between 800 and 920 millimetres above the front edge of the treads; and
    - (iv) is strong enough to support a worker who falls on the stair way; and
  - (b) on an open side, is equipped with both a handrail and intermediate rail or equivalent safeguard.
- (2) Where a handrail is required for a temporary stairway to which subsection (1) applies, an employer, contractor or owner shall ensure that the handrail is constructed of at least 38 by 89 millimetres construction grade lumber, or material of equivalent strength, and is supported by posts that are not more than three metres apart.

### Temporary Stairway Safety Tips:

- ✘ Upon entering the site, make sure the temporary stairs provide a safe way to enter/ exit work areas located above or below ground level
- ✘ Inspect the temporary stairs, headers, footers, and handrails, to ensure they are in proper condition. Cracked or missing stringers, steps, and grooves may reduce the strength of the structure causing it to collapse when heavy weights are applied. A buildup of snow or ice on the stairs can also cause slips and falls.
- ✘ Ensure the stairs are properly secured at the header and the base and that it is not installed over a floor opening
- ✘ If you are not 100% sure of its condition, or it has a warning sticker on it, **DO NOT USE IT** and check with your employer/supervisor to find an alternative access way
- ✘ Never tamper with or make any changes to a temporary stairway unless you are qualified and permitted by your supervisor to do so

### Temporary Handrail Safety Tips:

- ✘ Install a proper handrail as defined by OH&S regulations as soon as temporary stairs are installed
- ✘ Use clean Occupational Health and Safety-approved lumber that is free of cracks and splits to avoid injuries to the hand
- ✘ Use adequate size and spacing of fasteners to ensure safety and longevity of handrail
- ✘ Good practice is to ensure handrail has between 38 millimetres (1 ½") to 50 millimetres (2") clearance from wall or obstruction so proper grip is obtained
- ✘ Don't hang foreign material/tools off of handrails (ex. Caulking guns, clothing, tool belts, etc.)

# Tool Box Talk

# Temporary Heating

October 2016

## Combating the Cold

Construction must carry on year-round, through low temperatures, high winds, dampness and cold water, which can cause workers cold-related stress and rapid loss of heat. Temporary heating devices are important for allowing workers to work effectively and comfortably during these conditions. It's also important to understand how to prevent worker injury and property damage from burns, carbon monoxide poisoning, oxygen deficient atmospheres, as well as potential fires or explosions caused by selecting and using temporary heating devices incorrectly.

## Portable Heating Devices

### Direct-fired heaters

- Most common type used in the construction industry in North America—typically uses propane and diesel, but can also be fueled by natural gas and kerosene
- Draws air from the area being heated directly across an open flame then returning the heated air back into the area
- Not appropriate for use in tightly-sealed spaces or near flammable materials—depending on the fuel burned, condition of the heater, and the supply of air, combustion process produces carbon dioxide (CO<sub>2</sub>) and carbon monoxide (CO), other gasses, and suspended particles.

### Indirect-fired heaters

- Typically fueled by natural gas, propane, or diesel, and require electricity to burn the fuel in an enclosed combustion chamber
- Outside air is heated by a flame and driven by a fan into the area being heated through air ducts. The circulated air does not come into contact with the flame
- Can operate in tightly sealed spaces—does not release carbon dioxide into the space

## Safety Tips

- ✘ Be sure heaters are in good condition and operating properly. If a heater is not working as it should, stop using it immediately, report the problem to a supervisor and ask for a replacement.
- ✘ Do not use heaters in an area where they can come into contact with combustible materials.
- ✘ Do not place a heater directly on a plywood floor. Instead, place it on a 4-foot by 4-foot square of fire-resistant drywall or cement-board.
- ✘ Protect all hoses from extreme heat and physical damage (including being pinched by a non-secured doorway or window) to ensure gas is able to easily flow to the heater
- ✘ Keep propane tanks upright, on a firm and level surface that is at least six feet from the heater
- ✘ Do not operate a heater in an unventilated area. Always open a few windows slightly to allow excess accumulation of fumes to escape.
- ✘ Never use heaters for cooking or warming/drying your clothing.



**SCSA** SASKATCHEWAN  
CONSTRUCTION SAFETY  
ASSOCIATION

REGINA | 498 HENDERSON DRIVE | REGINA SK S4N 6E3 | T: 306.525.0175 | F: 306.525.1542  
SASKATOON | 2606 KOYL AVENUE | SASKATOON SK S7L 5X9 | T: 306.652.0907 | F: 306.652.0923

WWW.SCSAONLINE.CA

Helping Companies Achieve

