

Safety Training Technician

The Saskatchewan Construction Safety Association Inc. (SCSA) is an industry-funded association providing quality safety training and advice to the construction industry in Saskatchewan. The SCSA is an equal opportunity employer that offers competitive wages and total compensation to their employees. We offer many benefits including paid vacation and sick time, professional development opportunities, employer paid benefits that are effective on the first day of employment, and the option of participating in a contributory RRSP plan.

About the Role

Reporting to the Training Manager, the **Safety Training Technician** is responsible for the in-class delivery of safety training courses; reviewing and developing existing or new courses and programs; and providing safety related customer service to the membership and other identified customers.

Responsibilities:

- Provide accurate and efficient delivery of safety training courses including preparation to instruct, instruction and evaluation of SCSA courses
- Assist in reviewing and developing existing or new courses and programs
- Provide safety related customer service to the membership and other identified clients

Qualifications:

Typically, the knowledge and skills required for this position would be obtained through completion of post-secondary education in Adult Education, a minimum of three (3) years of experience in an adult education training environment and knowledge of occupational health and safety legislation and Workers' Compensation Board policy. Experience in the construction industry and/or National Construction Safety Officer (NCSO) designation would be considered an asset.

Competencies:

- Effective Adult Education techniques and skills;
- Accuracy and consistency in presenting course material;
- Effective customer service, interpersonal and communication skills;
- Excellent planning and organizational skills, including the ability to prioritize and effectively manage time;
- Ability to work independently, within a team environment;
- Ability to assist in research, evaluation, and development of solutions to customer service needs;
- Effective computer literacy skills, including comprehensive working knowledge of Microsoft Word, Excel, PowerPoint and Outlook email

Conditions of Employment:

- This position may require some travel within the province;
- The successful candidate will be subject to a Criminal Record Check as a condition of employment.

To Apply:

If this sounds like a career you are interested in, submit an Application of Employment online available at www.scsaonline.ca that includes a detailed resume and three references.

Applications will be maintained on file for one year however, you are encouraged to also apply for specific posting when available. We thank all candidates for their interest, however, only those selected for an interview will be contacted.

Submit application and resume to:

Human Resources

498 Henderson Dr.

Regina, SK S4N 6E3

E-mail: humanresources@scsaonline.ca

Fax: 306-525-1542

**Come join our passionate team of Safety Professionals where our goal is to
MAKE SAFETY EVERYONE'S BUSINESS!**